

REGULAR MEETING OF COUNCIL, THURSDAY, NOVEMBER 16, 2023

TO ORDER AT
8:53 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 16, 2023 and was called to order by Reeve Murray at 8:53 a.m.

PRESENT

PRESENT

Present: Councillors L. Almberg, M.R. Angeltvedt, L.D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter (via teleconference).

ALSO
PRESENT

Also Present:

Administrator Tyler Lawrason
Carly Wilkes, Legislative Assistant
Julianna Lakevold, Executive Assistant to the
CAO
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Brant Eldering, Lead Hand

ADDITIONS/DELETIONS TO THE AGENDA
2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Gravel Reports
- Weekly Grader Activity Reports
- Nov. 5-11, 2023

4. ADMINISTRATION

- C. Administration Personnel
- Administrator Notes

7. NEW BUSINESS

DECISION ITEMS

- Skyline Church Historical Society Letter of Support
- Admin Building Tractor Purchase
- Grader Quotes
- Brandt Prices/Specs
- Finning Prices/Specs

DISCUSSION ITEMS

- AUC Consultation Submission
- Appendix “B”

AGENDA

23/368. Moved by Cr. Kozliniski to accept the agenda with additions as presented. (Carried)

APPENDIX “A” –
PUBLIC WORKS
REPORT

Appendix “A” – Public Works Report was reviewed.

PRESENT
9:02 A.M.

Caitlin Heck, Ag Fieldman present.

ABSENT
9:03 A.M.

Caitlin Heck absent

PRESENT
9:04 A.M.

Caitlin Heck present.

Discussion relative to road maintenance ensued.

Discussion relative to equipment replacement ensued.

ABSENT
9:09 A.M.

Cr. Vetter absent.

PRESENT
9:11 A.M.

Cr. Vetter present.

A discussion relative to the various delegations ensued.

ABSENT
9:47 A.M.

Caitlin Heck absent.

ABSENT
9:48 A.M.

Tyler Lawrason absent.

PRESENT
9:49 A.M.

Caitlin Heck and Tyler Lawrason present.

A discussion relative to the proposed 2024-2029 Tier 1 Road Program ensued.

ABSENT
10:02 A.M.

Cr. Motley absent

PRESENT
10:04 A.M.

Cr. Motley present.

PRESENT
10:04 A.M.

Leo Berezen present.

A discussion relative to grader quotes ensued.

A discussion relative to the proposed water storage project ensued.

PRESENT
10:17 A.M.

Wendy Trenerry, Finance Officer present.

ABSENT
10:20 A.M.

Len Fossen, Marty Biro, Brandt, Cr. Angeltvedt, and Cr. Almberg absent.

PRESENT
10:22 A.M.

Cr. Angeltvedt and Cr. Almberg present.

WESCAN DELEGATION
10:23 A.M.

Leo Berezen gave a presentation regarding the state of Wescan Energy Corp., the restructuring of the company, the state of finances, and the current tax situation.

ABSENT
10:34 A.M.

Tyler Lawrason absent.

PRESENT
10:36 A.M.

Tyler Lawrason present.

ABSENT
10:36 A.M.

Cr. Vetter absent.

PRESENT
10:38 A.M.

Cr. Vetter present.

A discussion relative to Wescan Energy Corp.'s request for property tax penalty and arrears forgiveness ensued.

ABSENT
11:00 A.M.

Leo Berezen, Caitlin Heck, Wendy Treney, Cr. Murray, and Cr. Motley absent.

PRESENT
11:02 A.M.

Caitlin Heck and Cr. Murray present.

PRESENT
11:03 A.M.

Cr. Motley, Donna and Rod Turner present.

DELEGATION
11:05 A.M.

Donna and Rod Turner gave a presentation regarding potential over spray on their property.

ABSENT
11:30 A.M.

Rod and Donna Turner absent.

A discussion relative to the ASB 2024 Capital Purchase List ensued.

A discussion relative to Rod and Donna Turner's over spray complaint ensued.

ABSENT
11:47 A.M.

Julianna Lakevold absent.

PRESENT
11:48 A.M.

Julianna Lakevold present.

ABSENT
12:03 A.M.

Caitlin Heck absent.

MINUTES
REGULAR MEETING

23/369. Moved by Cr. Almberg to approve the minutes of the October 26, 2023 Regular Meeting as presented. (Carried)

MINUTES
ORGANIZATIONAL
MEETING

23/370. Moved by Cr. Angeltvedt to approve the minutes of the October 26, 2023 Organizational Meeting as presented. (Carried)

MINUTES
MPC MEETING

23/371. Moved by Cr. Olson to approve the minutes of the October 26, 2023 MPC Meeting as presented. (Carried)

PROJECT COSTING
TO OCTOBER 25, 2023

23/372. Moved by Cr. Kozlinski to accept the Project Costing to October 25, 2023 as presented. (Carried)



**BANK
RECONCILIATION TO
OCTOBER 31, 2023**

23/373. Moved by Cr. Angeltvedt to accept the Bank Reconciliation to October 31, 2023 as presented. (Carried)

**ADMINISTRATOR'S
NOTES**

The Administrator's Notes were reviewed.

**ABSENT
12:12 A.M.**

Julianna Lakevold absent.

**PRESENT
12:13 A.M.**

Julianna Lakevold present.

**ABSENT
12:20 A.M.**

Julianna Lakevold absent.

**PRESENT
12:21 A.M.**

Julianna Lakevold present.

**WESCAN TAX
PENALTY
FORGIVENESS**

23/374. Moved by Cr. Olson to forgive 75% of the penalties owing on all roll numbers associated with Wescan Energy Corp. on condition that the remaining penalties and tax owing will be paid by December 31, 2023 and on condition all land owner are made whole by the same date. (Carried)

**ABSENT
12:25 P.M.**

Cr. Kozlinski absent

**PRESENT
12:26 P.M.**

Cr. Kozlinski present.

**TEIR 1
ROAD PROGRAM**

23/375. Moved by Cr. Angeltvedt to ratify the proposed 2024-2029 Teir 1 Road Program as presented. (Carried)

**AMENDED
PERSONNEL POLICY**

23/376. Moved by Cr. Kozlinski to approve the amended Personnel Policy as presented, effective January 1st, 2024. (Carried)

**AMENDED
FINANCIAL POLICY**

23/377. Moved by Cr. Angeltvedt to approve the amended Financial Policy as presented. (Carried)

**ASB CAPITAL
PURCHASES**

23/378. Moved by Cr. Motley to approve the ASB Capital Purchases and 5-year plan as presented. (Carried)

**SKYLINE CHURCH
HISTORICAL SOCIETY
LETTER OF SUPPORT**

23/379. Moved by Cr. Motley to approve the request for Skyline Church Historical Society regarding the provision of municipal support toward the Community Facility Enhancement Program application. (Carried)

**ADMIN BUILDING
TRACTOR PURCHASE**

23/380. Moved by Cr. Kozlinski to approve the purchase of a 2017 2035 John Deere tractor from Darcy Laye, as presented, in the amount of \$20,000.00 plus GST. (Carried)

GRADER QUOTES

23/381. Moved by Cr. Angeltvedt to accept the quote from Brandt Tractor to purchase 7 872 GP graders, with trade-in, as presented. (Carried)



CLOSE MEETING TO
THE PUBLIC
S. 17 & 19
F.O.I.P.P. ACT
12:35 P.M.

23/382. Moved by Cr. Murray to close the meeting to the public in accordance with Sections 17 and 19 of the F.O.I.P.P. Act to discuss a personnel issue. (Carried)

ABSENT
12:35 P.M.

Carly Wilkes, Julianna Lakevold, and Cr. Motley absent.

OPEN MEETING TO
THE PUBLIC
12:40 P.M.

23/383. Moved by Cr. Murray to open the meeting to the public. (Carried)

PRESENT
12:40 P.M.

Carly Wilkes present.

PRESENT
12:41 P.M.

Julianna Lakevold present.

PERFORMANCE
EVALUATION –
PEACE OFFICER

22/384. Moved by Cr. Murray to accept the performance evaluation and attendant recommendations as presented for the Peace Officer. (Carried)

A discussion relative to a draft AUC Consultation Submission ensued.

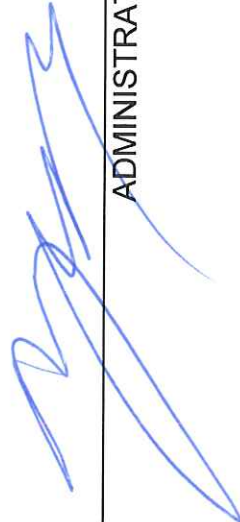
APPENDIX "B"

23/385. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

ADJOURN
12:53 P.M.

23/386. Moved by Cr. Murray to adjourn the meeting. (Carried)


REEVE


ADMINISTRATOR