

REGULAR MEETING OF COUNCIL, THURSDAY, MARCH 30, 2023

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, March 30, 2023 and was called to order by Reeve Murray at 8:58 a.m.

**TO ORDER AT
8:58 A.M.**

PRESENT

PRESENT

Present: Councillors L. Almberg, M.R. Angeltvedt (via telecom), L. D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Lauren Grosky-Ford, Director of Legislative Services
Julianna Lakevold, Executive Assistant to the CAO
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Bridge Repairs- Ribstone Creek
- Weekly Grader Activity Reports
- March 19-25, 2023

4. ADMINISTRATION

- A. Financial Statement
- Accumulated Surplus to January 31, 2023
- C. Administration Personnel
 - Administrator Notes
 - Development Officer Report

**7. NEW BUSINESS
REMUNERATION CLAIMS**

- Division 1
- Division 2
- Division 4
- Division 5
- Division 7
- DECISION ITEMS
- East Fire Pumper Acquisition
- Pro-Till Disposal and Purchase
- 2023 Brushing Program RFQ
- 2023 Peace Officer Vehicle Tender
- 2023 MG-30 Tender
- 2023 Vetter Pit Gravel Crushing Tender
- 2023 Sannachan Pit Gravel Crushing Tender
- APPENDIX “B”

AGENDA

23/84. Moved by Cr. Almberg to accept the agenda with additions as presented. (Carried)

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.

A discussion relative to the gravel crushing tenders ensued.



A discussion relative to the MG-30 Program ensued.

A discussion relative to the Back Road and Shoulder Pull Program ensued. Marty Biro gave a presentation of the proposed program.

ABSENT
9:14 A.M.

Tyler Lawrason absent.

PRESENT
9:15 A.M.

Tyler Lawrason present.

ABSENT
9:27 A.M.

Julianna Lakevold absent.

PRESENT
9:29 A.M.

Julianna Lakevold present.

ABSENT
9:31 A.M.

Len Fossen absent.

MINUTES
REGULAR MEETING

23/85. Moved by Cr. Vetter to approve the minutes of the March 9, 2023 Regular Meeting as presented. (Carried)

ABSENT
9:32 A.M.

Marty Biro absent.

STATEMENT OF
ACCUMULATED
SURPLUS TO
JAN. 31, 2023

23/86. Moved by Cr. Kozlinski to accept the Statement of Accumulated Surplus to January 31, 2023 as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

ABSENT
9:47 A.M.

Cr. Angeltvedt absent.

ABSENT
9:49 A.M.

Cr. Motley absent.

PRESENT
9:50 A.M.

Cr. Angeltvedt present.

PRESENT
9:51 A.M.

Cr. Motley present.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report
- Fines Distribution

COUNCILLOR
REMUNERATION
CLAIMS

23/87. Moved by Cr. Vetter to approve the Councillor remuneration claims from December 2022 to March 2023 as presented. (Carried)



A discussion relative to the Joint Meeting with the Town of Provost on February 22, 2023 ensued.

UNDEVELOPED ROAD
ALLOWANCE
UPGRADE

23/88. Moved by Cr. Vetter to deny a request for upgrading an undeveloped road allowance as presented. (Carried)

RECREATION
ASSOCIATION
CHARITABLE
DONATION POLICY

23/89. Moved by Cr. Olson to cease the transfer of unsolicited charitable donation funds to the Bodo Community Association, Rosenheim Historical Society, and Cadogan Agricultural Society and encourage those organizations to apply under the new Charitable Donation Policy. (Carried)

RESERVE
ALLOCATIONS

23/90. Moved by Cr. Almberg to approve the updated operational and capital reserve lists as presented. (Carried)

A discussion relative to the acquisition of a pumper truck for East Fire ensued.

ABSENT
10:53 A.M.

Tyler Lawrason absent.

PRESENT
10:54 A.M.

Tyler Lawrason present.

ABSENT
10:58 A.M.

Cr. Olson absent.

ABSENT
11:11 A.M.

Cr. Vetter absent.

PRESENT
11:13 A.M.

Cr. Vetter present.

EAST FIRE TRUCK
ACQUISITION

23/91. Moved by Cr. Murray that the acquisition of a single axle pumper truck for the East Fire Department be approved in accordance with Option #3 as presented. (Carried)

ABSENT
11:16 A.M.

Cr. Almberg absent.

PRESENT
11:18 A.M.

Cr. Almberg present.

PRO-TILL DISPOSAL
AND ACQUISITION

23/92. Moved by Cr. Vetter to approve the disposal of Unit 46-080 Degelman 33-foot Pro-Till and to approve the acquisition of a 20-foot Pro-Till. (Carried)

2023 BRUSHING
PROGRAM

23/93. Moved by Cr. Almberg to accept staff evaluation and declare Peiffer Contracting and Glenn & Calvin Martin the sole qualified proponents for the 2023 Brushing Program. (Carried)

AM


2023 PEACE OFFICER
VEHICLE TENDER

23/94. Moved by Cr. Motley to accept the staff weighting and award the Peace Officer Vehicle tender to Wolfe Chevrolet Edmonton for \$66,009.25 + G.S.T. as per their submission. (Carried)

ABSENT
11:26 A.M.

Cr. Motley absent.

2023 MG-30 TENDER

23/95. Moved by Cr. Kozlinski to accept staff weighting and award the 2023 MG30 Tender to Kortech Calcium Services Ltd., as per their submission. (Carried)

ABSENT
11:27 A.M.

Cr. Vetter declared a pecuniary interest as the pit co-owner and left the meeting.

PRESENT
11:27 A.M.

Cr. Motley present.

2023 VETTER PIT
CRUSHING TENDER

23/96. Moved by Cr. Angeltvedt to award the 2023 Vetter Pit Gravel Tender to Lone Pine Crushing. (Carried)

PRESENT
11:31 A.M.

Cr. Vetter present.

2023 SANNACHAN PIT
GRAVEL TENDER

23/97. Moved by Cr. Motley to award the 2023 Sannachan Pit Gravel Tender to Lone Pine Crushing (Carried)

CLOSE MEETING TO
THE PUBLIC
F.O.I.P.P. SEC. 17 & 19
11:32 A.M.

23/98. Moved by Cr. Murray that Council close the meeting to the public to discuss a personnel issue in accordance with Section 17 and 19 of the F.O.I.P.P. Act. (Carried)

ABSENT
11:32 A.M.

Lauren Grosky-Ford and Julianna Lakevold absent.

OPEN MEETING TO
THE PUBLIC
11:56 A.M.

23/99. Moved by Cr. Murray to open the meeting to the public.

PRESENT
11:56 A.M.

Lauren Grosky-Ford and Julianna Lakevold present.

PERFORMANCE
EVALUATION -
ACCOUNTS
COORDINATOR

23/100. Moved by Cr. Murray to accept the performance evaluation for the Accounts Coordinator and attendant recommendations therein. (Carried)

APPENDIX "B"

23/101. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

BYLAW NO. 2317 -
LUB AMENDMENT
S.E. 6-42-9-W4M
(AD) TO (RB/I)

23/102. Moved by Cr. Kozlinski that Bylaw No. 2317 which would amend Bylaw No. 2157 known as the Land Use Bylaw to rezone 6.73 hectares (16.63 acres) Pt. S.E. 6-42-9-W4M from Agriculture District (AD) to Rural Business Industrial (RBI) be given first reading. (Carried)

APPENDIX "D"

23/103. Moved by Cr. Kozlinski to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Agricultural Service Board

Cr. Almberg gave a verbal report for the committee.

Provost & District Regional Recreation Board

Cr. Angeltvedt and the Administrator offered verbal supplements to the committee report.

Shornccliffe Lake Association

Cr. Vetter gave a verbal supplement to the committee report.

Capt Ayre Lake Association

Cr. Almberg and the Administrator gave verbal reports for the committee.

Hillcrest Lodge

Cr. Motley offered a verbal supplement to the committee report.

ABSENT
12:23 P.M.

Cr. Angeltvedt absent.

Waste Management Authority

The Administrator gave a verbal report for the committee.

Provost Cooperative Seed Cleaning Plant

Cr. Murray gave a verbal report for the committee.

Doctor Recruitment

Cr. Murray gave a verbal report for the committee.

ADJOURN
12:45 P.M.

23/104.

Moved by Cr. Murray to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR