

**REGULAR MEETING OF COUNCIL, THURSDAY, FEBRUARY 23, 2023**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, February 23, 2023 and was called to order by Reeve Murray at 9:09 a.m.

TO ORDER AT  
9:09 A.M.

**PRESENT**

Present: Councillors L. Almborg, M.R. Angeltvedt, L. D. Kozlinski, A.G. Murray, B.N. Olson and G. Vetter (Via Teleconference)

ALSO  
PRESENT

Also Present: Administrator Tyler Lawrason  
Lauren Grosky-Ford, Director of Legislative Services  
Julianna Lakevold, Executive Assistant to the CAO  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager

ABSENT:

Absent: Councillor D. Motley

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix “A”
- Ribstone Creek Bridge- NW-31-39-6-W4
- Eyehill Creek Bridge- SE-27-37-1-W4
- Weekly Grader Activity Reports
- February 12-18, 2023

**4. ADMINISTRATION**

- Administrator Notes

**7. NEW BUSINESS**

**REMUNERATION CLAIMS**

- Division 2
- Division 4
- Division 6

**DECISION ITEMS**

- Canada Day Celebration
- Tractor Disposal Offer
- Tenders:
  - 2023 Chipseal RFP
  - 2023 Terracem RFP
  - 2023 Fencing RFP

**APPENDIX “B”**

**10. COMMITTEE REPORTS**

- 1) A.S.B
  - January 26, 2023 Organizational Meeting
  - January 26, 2023 Regular Meeting
- 6) Fire Departments
  - Provost Fire Department
  - January Fire Report

**11. CORRESPONDENCE**

- Buffalo Trails Public School Letter- David Steele-Consultant

AGENDA

23/54. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

**APPENDIX "A" –  
PUBLIC WORKS  
REPORT**

Appendix "A" – Public Works Report was reviewed.

A discussion relative to the Chipseal, Terracem and Fencing Tenders ensued.

**ABSENT  
9:19 A.M.**

Cr. Vetter absent.

**PRESENT  
9:25 A.M.**

Cr. Vetter present.

**ABSENT  
9:36 A.M.**

Marty Biro and Len Fossen absent.

**MINUTES REGULAR  
MEETING**

23/55. Moved by Cr. Almberg to approve the minutes of the February 9, 2023 Regular Meeting as presented. (Carried)

**ADMINISTRATOR'S  
NOTES**

The Administrator's Notes were reviewed.

**ABSENT  
9:41 A.M.**

Cr. Angeltvedt absent.

**PRESENT  
9:44 A.M.**

Cr. Angeltvedt present.

**DEPARTMENT HEAD  
REPORTS**

The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report
- Fines Distribution

**COUNCILLOR  
REMUNERATION  
CLAIMS**

23/56. Moved by Cr. Kozlinski to approve the councillor remuneration claims from January to February 2023 as presented. (Carried)

**SENIOR'S WEEK  
PROCLAMATION**

23/57. Moved by Cr. Vetter to declare June 5-11, 2023 as Seniors' Week in the M.D. of Provost No. 52. (Carried)

Discussion relative to the Personnel Policy ensued.

**ADMINISTRATIVE  
POLICY REVIEW-PART  
2**

23/58. Moved by Cr. Olson to accept the Personnel Policy and the Workplace Harassment and Violence Policy as presented. (Carried)


MILITARY SERVICE  
RECOGNITION BOOK  
PURCHASE

23/59. Moved by Cr. Angeltvedt to purchase a half page Support/Remembrance Ad in the Royal Canadian Legion book, at a cost of \$1,035.00 GST inclusive. (Carried)

MCSNET LETTER OF  
SUPPORT

23/60. Moved by Cr. Almberg to approve the request from MCSNet regarding the provision of municipal support toward enhancing broadband connectivity (Carried)

Discussion relative to the notification of AUC Solar Application for a solar project west of Provost, by Aura Power ensued.

CANADA DAY  
CELEBRATION

23/61. Moved by Cr. Angeltvedt to grant \$1,000.00 to the 2023 Canada Day Committee as requested. (Carried)

TRACTOR DISPOSAL  
OFFER

23/62. Moved by Cr. Vetter to accept an offer to purchase Unit 43-090 as presented and sell the unit. (Carried)

ABSENT  
11:11 A.M.

Cr. Almberg absent.

PRESENT  
11:12 A.M.

Cr. Almberg present.

2023 CHIP SEALING  
RFP

23/63. Moved by Cr. Kozlinski to accept staff weighting and declare West-Can Seal Coating Inc. the sole qualified proponent for the 2023 Chip Sealing RFP. (Carried)

2023 TERRACEM  
RFP

23/64. Moved by Cr. Angeltvedt to accept staff weighting and declare Morsky Construction Ltd. the sole qualified proponent for the 2023 Terracem RFP. (Carried)

2023 FENCING  
TENDER

23/65. Moved by Cr. Angeltvedt to declare Kevin Walters and Rangeline Contracting the qualified proponents for the 2023 fencing RFP. (Carried)

ABSENT  
11:33 A.M.

Tyler Lawrason absent.

PRESENT  
11:35 A.M.

Tyler Lawrason present.

Discussion relative to the Municipal District of Provost's Land Use Bylaw No. 2157 ensued.

ABSENT  
11:45 A.M.

Cr. Kozlinski absent.

PRESENT  
11:53 A.M.

Cr. Kozlinski present.

Discussion relative to the Joint Meeting held on February 22, 2023 with the Town of Provost ensued.

ABSENT  
11:45 A.M.

Cr. Vetter absent.

PRESENT  
11:47 A.M.

Cr. Vetter present.

APPENDIX "B"

23/66. Moved by Cr. Angeltvedt to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

23/67. Moved by Cr. Almberg to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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ASB

Cr. Almberg gave a verbal report for the committee.

FCSS

Cr. Kozlinski gave a verbal report for the committee.

Fire

Cr. Angeltvedt gave a verbal report for the committee.

Hillcrest Lodge

Cr. Vetter gave a verbal report for the committee.

Waste Management

The administrator gave a verbal report for the committee.

Health Services

Cr. Murray gave a verbal report for the committee.

Seed Cleaning Plant


Cr. Murray gave a verbal report for the committee.

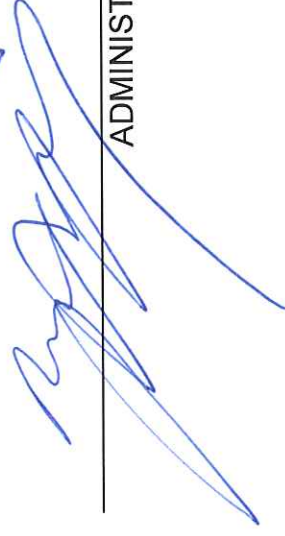
Dr. Recruitment

The administrator and Cr. Murray gave a verbal report for the committee.

ADJOURN  
1:02 p.m.

23/68. Moved by Cr. Murray to adjourn the meeting. (Carried)

  
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REEVE

  
\_\_\_\_\_  
ADMINISTRATOR