

REGULAR MEETING OF COUNCIL, THURSDAY, DECEMBER 22, 2022

**TO ORDER AT
9:00 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, December 22, 2022 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

Present: Councillors L. Almborg, M.R. Angelvedt (via telecom), D.L. Motley, A.G. Murray, B.N. Olson and G. Vetter.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Lauren Grosky-Ford, Director of Legislative Services
Julianna Lakevold, Executive Assistant to the CAO
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ABSENT

Absent: Councillor L.D. Kozlinski.

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
- December 11-17, 2022

4. ADMINISTRATION

- Administrator Notes

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 1
- Division 3
- Division 6

DECISION ITEMS

- Water Access Compensation
- 2023 Gravel Road Rehabilitation RFP

APPENDIX “B”

10. COMMITTEE REPORTS

- 8) Waste Management Authority
- Organizational Meeting November 16, 2022
- Regular Meeting November 16, 2022

11. CORRESPONDENCE

- RMA District 5 Meeting- January 27, 2023
- Healthcare Action Plan: EMS Response Times

Councillor Motley requested that the Snow Plow Policy be added to the agenda under New Business.

AGENDA

22/379. Moved by Cr. Vetter to accept the agenda with additions as presented. (Carried)

**APPENDIX “A” –
PUBLIC WORKS
REPORT**

Appendix “A” – Public Works Report was reviewed.



A discussion relative to the 2023 Gravel Road Rehabilitation RFP ensued.

ABSENT
9:11 A.M.

Marty Biro and Len Fossen absent.

MINUTES
REGULAR MEETING

22/380. Moved by Cr. Almberg to approve the minutes of the December 8, 2022 Regular Meeting as presented. (Carried)

BALANCE SHEET TO
NOV. 30, 2022

22/381. Moved by Cr. Vetter to accept the Balance Sheet to November 30, 2022 as presented. (Carried)

STATEMENT OF
ACCUMULATED
SURPLUS TO
NOV. 30, 2022

22/382. Moved by Cr. Almberg to accept the Statement of Accumulated Surplus to November 30, 2022 as presented. (Carried)

ADMINISTRATOR'S
NOTES

Administrator's Notes were reviewed.

ABSENT
9:49 A.M.

Cr. Angeltvedt absent.

ABSENT
9:51 A.M.

Tyler Lawrason absent.

PRESENT
9:53 A.M.

Tyler Lawrason present.

PRESENT
9:54 A.M.

Cr. Angeltvedt present.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Utilities Officer Report
- Development Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report
- Fines Distribution

COUNCILLOR
REMUNERATION
CLAIMS

22/383. Moved by Cr. Vetter to approve the councillor remuneration claims from September to December, 2022 as presented. (Carried)

PRESENT
10:12 A.M.

Wendy Trenerry, Finance Officer present.

ABSENT
10:30 A.M.

Cr. Motley absent.

PRESENT
10:32 A.M.

Cr. Motley present.

ABSENT
10:33 A.M.

Wendy Trenerry absent.

AM


PRESENT
10:34 A.M.

Wendy Trenergy present.

2023 INTERIM BUDGET

22/384. Moved by Cr. Almberg to accept the 2023 Interim Budget as presented. (Carried)

5-YEAR CAPITAL PLAN

22/385. Moved by Cr. Olson to accept the 5-year Capital Plan as presented. (Carried)

3-YEAR OPERATIONAL PLAN

22/386. Moved by Cr. Angeltvedt to accept the 3-year Operational Plan as presented. (Carried)

ABSENT
10:37 A.M.

Wendy Trenergy absent.

2022 WATER ACCESS COMPENSATION

22/387. Moved by Cr. Motley to compensate the applicable landowners, as noted, in the amount recommended for access to water for construction projects in 2022. (Carried)

2022 PERC APPLICATION

22/388. Moved by Cr. Vetter to approve the PERC application as presented. (Carried)

STARS AIR AMBULANCE FUNDING REQUEST

22/389. Moved by Cr. Motley to approve a request from STARS Air Ambulance for funding in the amount of \$2 per capita as presented. (Carried)

2023 GRAVEL ROAD REHABILITATION RFP

22/390. Moved by Cr. Vetter to accept staff evaluation and declare Hauser Construction the sole qualified proponent for the 2023 Tier 1 Road Rehabilitation Program. (Carried)

A discussion relative to the Snow Plowing Policy ensued.

APPENDIX "B"

22/391. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

BYLAW NO. 2314 - LAND USE BYLAW AMENDMENT

22/392. Moved by Cr. Olson that Bylaw No. 2314 to amend the Land Use Bylaw be given first reading. (Carried)

BYLAW NO. 2315 - ADVERTISING BYLAW

22/393. Moved by Cr. Vetter that Bylaw No. 2315 known as the Advertising Bylaw be given first reading. (Carried)

APPENDIX "D"

22/394. Moved by Cr. Motley to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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A.S.B.

The Administrator gave a verbal update for the committee.

AM


F.C.S.S.

Cr. Angeltvedt and the Administrator offered verbal supplements to the committee report.

Provost & District Regional Recreation Board

Cr. Angeltvedt offered a verbal supplement to the committee report.

West Recreation Board

Cr. Motley and the Administrator offered verbal supplements to the committee report.

West Fire Committee

The Administrator offered a verbal supplement to the committee report.

Hillcrest Lodge

Cr. Vetter gave a verbal report for the committee.

Waste Management Authority

The Administrator and Cr. Motley offered verbal supplements to the committee report.

Library Board

Cr. Motley offered a verbal report for the committee.

Doctor Recruitment

The Administrator gave a verbal report for the committee. Cr. Motley gave a verbal report on the East Central 911 committee.


ADJOURN
11:35 A.M.

22/395.

Moved by Cr. Murray to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR