

REGULAR MEETING OF COUNCIL, THURSDAY, APRIL 28, 2022

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 28, 2022 and was called to order by Reeve Murray at 8:56 a.m.

**TO ORDER AT
8:56 A.M.**

PRESENT

Present: Councillors L. Almberg, M.R. Angeltvedt (via teleconference), L. D. Kozlinski, D.L. Motley, A.G. Murray, B.N. Olson (via teleconference) and G. Vetter.

PRESENT

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Lauren Grosky-Ford, Director of Legislative Services
Julianna Lakevold, Executive Assistant to the CAO
Len Fossen, Operations Manager
Marty Biro, Operations Manager

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
- April 17 to 23, 2022

4. ADMINISTRATION

- C. Administration Personnel
- Administrator Notes

5. DELEGATIONS

- 10:30 a.m. – Metrix Group LLP
- 2021 Audit Findings Report

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
- Division 4
- Division 5
- Division 6

DECISION ITEMS

- 2022 Septic and Wastewater Services RFP
- 2021 Audited Financial Statement Approval
- Pest & Weed Inspector Appointments

APPENDIX “B”

11. CORRESPONDENCE

- Town of Provost – May & June 2022 Bulletin
- Town of Taber Utilities Commission Letter

Cr. Murray added Fortis to the agenda under Discussion Items.

Cr. Vetter added Doctor Recruitment to the agenda under Discussion Items.

AGENDA

22190. Moved by Cr. Almberg to accept the agenda with additions as amended. (Carried)

APPENDIX "A" –
PUBLIC WORKS
REPORT

Appendix "A" – Public Works Report was reviewed.

ABSENT
9:05 A.M.

Marty Biro and Len Fossen absent.

MINUTES
REGULAR MEETING

22/191. Moved by Cr. Vetter to approve the minutes of the April 14, 2022 Regular Meeting as presented. (Carried)

MINUTES
MUNICIPAL PLANNING
COMMISSION MEETING

22/192. Moved by Cr. Alimberg to approve the minutes of the April 14, 2022 Municipal Planning Commission Meeting as presented. (Carried)

STATEMENT OF
ACCUMULATED
SURPLUS TO MARCH
31, 2022

22/193. Moved by Cr. Kozlinski to accept the Statement of Accumulated Surplus to March 31, 2022 as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Reclamation Manager Report
- Development Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report
- Fines Distribution

ABSENT
9:35 A.M.

Cr. Motley absent.

PRESENT
9:38 A.M.

Cr. Motley present.

A discussion relative to the Town of Provost Joint Meeting ensued.

PRESENT
10:00 A.M.

Wendy Trenergy, Finance Officer present.

ABSENT
10:01 A.M.

Wendy Trenergy absent.

ABSENT
10:08 A.M.

Tyler Lawrason absent.

PRESENT
10:09 A.M.

Tyler Lawrason present.

A discussion relative to a proposed splash park in the Town of Provost ensued.

PRESENT
10:26 A.M.

Wendy Trenergy present.



ABSENT
10:32 A.M.

Mel Angeltvedt and Bryce Olson absent

PRESENT
10:32 A.M.

Noel Chin and Yulian Korataiev, Metrix Group LLP present.

ABSENT
10:52 A.M.

A presentation was given by Noel Chin and Yulian Korataiev regarding the 2021 Audited Financial Statement.

PRESENT
10:55 A.M.

Tyler Lawrason absent.

ABSENT
11:08 A.M.

Cr. Motley absent.

PRESENT
11:10 A.M.

Cr. Motley present.

ABSENT
11:12 A.M.

Noel Chin and Yulian Korataiev absent.

ABSENT
11:19 A.M.

A discussion relative to the findings of the 2021 Audited Financial Statement ensued.

PRESENT
11:24 A.M.

Wendy Trenergy absent.

COUNCILLOR
REMUNERATION
CLAIMS

22/94. Moved by Cr. Vetter to approve the councillor remuneration claims from March to April, 2022 as presented. (Carried)

SHORNCLIFFE LAKE
RODEO GROUNDS
RENTAL AND USAGE
POLICY

22/95. Moved by Cr. Motley to approve the Shorncliffe Lake Rodeo Grounds Rental and Usage Policy as presented. (Carried)

PRESENT
11:25 A.M.

Julianna Lakevold present.

ABSENT
11:24 A.M.

Julianna Lakevold absent.

BATTLE RIVER
ENERGY TAX
PAYMENT
AGREEMENT

22/96. Moved by Cr. Motley to accept a request from Battle River Energy to enter into a tax payment agreement as presented. (Carried)

ROLL #6010001 &
90030017 ARREARS
WRITE OFF

22/97. Moved by Cr. Vetter to write off as bad debt and cancel the remaining arrears on roll numbers 6010001 and 90030017 as presented. (Carried)

ROSENHEIM CHURCH
CENTENNIAL
CELEBRATION
DONATION

22/98. Moved by Cr. Motley to donate \$2,500 to the St. Norbert's Rosenheim Church Centennial Celebration. (Carried)

AM
[Signature]

CLOSE MEETING TO
THE PUBLIC
SEC. 27
F.O.I.P.P. ACT
11:34 A.M.

22/99. Moved by Cr. Murray to close the meeting to the public in accordance with Section 27 of the *F.O.I.P.P. Act* to discuss a legal issue. (Carried)

OPEN MEETING TO
THE PUBLIC
11:44 A.M.

22/100. Moved by Cr. Murray to open the meeting to the public. (Carried)

BYLAW 2268
VIOLATION BILLBACK

22/101. Moved by Cr. Murray to bill the ratepayer convicted under the terms of Bylaw 2268 in Violation #A68505183R for having an unauthorized outdoor fire for all fire services provided in response to said incident, in accordance with Council's prerogative under the tenets of Bylaw 2268. (Carried)

2022 SEPTIC &
WASTEWATER
SERVICES RFP

22/102. Moved by Cr. Motley to declare Blackhawk Enterprises Ltd. the sole qualified proponent for the 2022 Septic & Wastewater Services RFP. (Carried)

GHOST RIVER
RESOURCES INC.
ROAD ALLOWANCE
UPGRADE REQUEST

22/103. Moved by Cr. Almberg to approve a request from Ghost River Resources Inc. to upgrade 100 metres of undeveloped road allowance and install an approach into NW 32-39-02-W4M, provided that the standards outlined by the M.D. of Provost Public Works Policy is adhered to and that maintenance is the sole responsibility of the applicant. (Carried)

2021 AUDITED
FINANCIAL
STATEMENT

22/104. Moved by Cr. Motley to approve the 2021 Audited Financial Statement as presented. (Carried)

WEED INSPECTOR
APPOINTMENTS

22/105. Moved by Cr. Kozlinski to appoint Brian Carter, Caitlin Wolf, Michelle Holte, Myron Scherger, Austin Klein, Lisa Stang, Ashton Penman, and Brayden Gartner as weed inspectors under the *Weed Control Act*. (Carried)

PEST INSPECTOR
APPOINTMENTS

22/106. Moved by Cr. Kozlinski to appoint Brian Carter, Caitlin Wolf, Myron Scherger, Michelle Holte, and Lisa Stang as pest inspectors under the *Agricultural Pests Act*. (Carried)

ABSENT
11:55 A.M.

Cr. Kozlinski absent.

A discussion relative to the proposed staffing changes of the local Fortis Alberta office ensued.

A discussion relative to doctor recruitment and the current level of need for more practitioners in Provost ensued.

PRESENT
12:03 P.M.

Cr. Kozlinski present.

APPENDIX "B"

22/107. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

AM
ES

APPENDIX "D"

22/108. Moved by Cr. Vetter to accept the accounts as listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Hillcrest Lodge



Cr. Motley offered a verbal report for the committee.

A discussion relative to correspondence submitted by the citizens of Hayter in regards to snow removal ensued.

ADJOURN
12:24 P.M.

22/109. Moved by Cr. Murray to adjourn.

(Carried)

REEVE

ADMINISTRATOR