

REGULAR MEETING OF COUNCIL, THURSDAY, MARCH 25, 2021

**TO ORDER AT
9:00 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, March 25, 2021 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Director of Legislative Services
Irvin Bethge, Special Projects Coordinator
(via teleconference)
Len Fossen, Operations Manager
(via teleconference)
Marty Biro, Operations Manager
(via teleconference)

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
March 14 to 20, 2021

4. ADMINISTRATION

- A. Financial Statement
 - Statement of Accumulated Surplus to February 28, 2021
 - Project Costing to March 23, 2021
- C. Administration Personnel
 - Administrator Notes

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 1
- Division 2
- Division 3
- Division 4
- Division 6
- Division 7

DECISION ITEMS

- 2021 Fencing Tender
- 2021 MG 30 Tender
- Cadogan Paving Tender

DISCUSSION ITEMS

- RMA Spring Convention Follow-up
- TWP 374 Project Correspondence (In Camera)

10. COMMITTEE REPORTS

- 8) Waste Management Authority
 - Update to Toxic Roundup
- 10) Provost & District Health Services Foundation
 - March 18, 2021 Provost & District Health Services Foundation Regular Meeting Minutes
 - March 18, 2021 Provost Medical Centre Building Ltd. Regular Meeting Minutes

AGENDA

2/17/9. Moved by Cr. Rustad to accept the agenda with additions as presented. (Carried)

APPENDIX "A" – PUBLIC WORKS REPORT

Appendix "A" – Public Works Report was reviewed.

A discussion relative to the 2021 Fencing Tender ensued.

A discussion relative to the 2021 MG 30 Tender ensued.

A discussion relative to the Cadogan Pavement Tender ensued.

ABSENT
9:07 A.M.

Irvin Bethge, Marty Biro, and Len Fossen absent.

STATEMENT OF ACCUMULATED SURPLUS

2/1/80. Moved by Cr. Tripp to accept the Statement of Accumulated Surplus to February 28, 2021 as presented. (Carried)

PROJECT COSTING

2/1/81. Moved by Cr. Kozlinski to accept the Project Costing to March 23, 2021 as presented. (Carried)

ADMINISTRATOR'S NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report – Caitlin Wolf
- Reclamation Manager Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer's Report
- Peace Officer's Report
- Fines Distribution

ABSENT
9:50 A.M.

Cr. Motley absent.

PRESENT
9:52 A.M.

Cr. Motley present.

A discussion relative to the 2021 East Fire Budget ensued.

ABSENT
10:22 A.M.

Tyler Lawrason absent.

PRESENT
10:24 A.M.

Tyler Lawrason present.

2021 EAST FIRE CAPITAL BUDGET

2/1/82. Moved by Cr. Motley to approve the joint consolidated 2021 East Fire Capital Budget, with the exception of the fire hall addition which is rejected, and to reject the remainder of the capital items presented which are solely the M.D.'s responsibility.

(Carried)



2021 EAST FIRE OPERATING BUDGET

21/83. Moved by Cr. Tripp to approve the 2021 East Fire Operating Budget, with the exception of the proposed \$25 to \$30 per hour increase, and to approve an increase from \$25 to \$26 per hour in firefighter wage. (Carried)

A discussion relative to the Town Joint Meeting ensued.

REMUNERATION CLAIMS

21/84. Moved by Cr. Charlton to approve the remuneration claims from January to March, 2021, as presented. (Carried)

2021 FENCING RFP

21/85. Moved by Cr. Motley to accept the fencing proposal from Kevin Walters Fencing for the 2021 fencing requirements and declare them the sole qualified proponent. (Carried)

2021 MG 30 TENDER

21/86. Moved by Cr. Kozlinski to accept staff weighting and award the 2021 MG30 Tender to Kortech Calcium Services Ltd as per their submission. (Carried)

CADOGAN PAVEMENT TENDER

21/87. Moved by Cr. Kozlinski to accept staff weighting and award the Cadogan Pavement Tender to Border Paving Ltd as per their submission. (Carried)

A discussion relative to the 2021 RMA Spring Convention ensued.

CLOSE MEETING TO PUBLIC
S. 27 OF F.O.I.P.P. ACT
11:02 A.M.

21/88. Moved by Cr. Murray to close the meeting to the public in accordance with Section 27 of the *F.O.I.P.P. Act*. (Carried)

OPEN MEETING TO PUBLIC
11:39 A.M.

21/89. Moved by Cr. Murray to open the meeting to the public. (Carried)

APPENDIX "B"

21/90. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

BYLAW NO. 2303 - ROAD CLOSURE BYLAW
ROAD PLAN 1825 E.O.

21/91. Moved by Cr. Carson that Bylaw No. 2303 known as the Road Closure Bylaw for Road Plan 1825E.O. be given second reading. (Carried)

21/92. Moved by Cr. Tripp that Bylaw No. 2303 be given third reading. (Carried)

APPENDIX "D"

21/93. Moved by Cr. Kozlinski to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Provost & District Regional Recreation Board
Cr. Tripp and the Administrator offered verbal supplements to the committee report.

Shorncliffe Lake Association
Cr. Carson and Cr. Charlton gave verbal reports for the committee.

West End Fire Department
The Administrator offered a verbal supplement to the committee report.

Hillcrest Lodge
Cr. Motley offered a verbal supplement to the committee report.

Provost Cooperative Seed Cleaning Plant
Cr. Tripp gave a verbal report for the committee.

Cr. Motley absent.

ABSENT
11:50 A.M.

21/94. Moved by Cr. Murray to adjourn. (Carried)

ADJOURN
11:51 A.M.



REEVE



ADMINISTRATOR