

REGULAR MEETING OF COUNCIL, THURSDAY, JANUARY 28, 2021

TO ORDER AT
9:00 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, January 28, 2021 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Director of Legislative Services
Irvin Bethge, Special Projects Coordinator
(via teleconference)
Marty Biro, Operations Manager
(via teleconference)

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
January 17 to 23, 2021

4. ADMINISTRATION

- Administrator Notes

**7. NEW BUSINESS
REMUNERATION CLAIMS**

- Division 2
- Division 3
- Division 4
- Division 5
- Division 6
- Division 7

DECISION ITEMS

- Public Works/ASB Pole Shed RFP
- East Fire Budget
- Flex Arm Purchase
- Trailer Painting
- DISCUSSION ITEMS
 - M.D. of Bonnyville – RE: Need for a Stronger Western Canadian Municipal Advocate
 - Provost Medical Centre Construction Update

APPENDIX “B”

11. CORRESPONDENCE

- County of Stettler – Seniors Housing Requisitions and Unpaid Property Taxes
- Municipal District of Spirit River No. 133 – Letter to Premier Kenney RE: COVID-19 Lockdowns

AGENDA

2/1/17. Moved by Cr. Charlton to accept the agenda with additions as presented. (Carried)

APPENDIX “A” –
PUBLIC WORKS
REPORT

Appendix “A” – Public Works Report was reviewed.



PRESENT
9:04 A.M.

Len Fossen present.

ABSENT
9:05 A.M.

Irvin Bethge, Marty Biro, and Len Fossen absent.

MINUTES -
REGULAR MEETING

21/18. Moved by Cr. Kozlinski to accept the minutes of the January 14, 2021 Regular Meeting as presented. (Carried)

MINUTES -
MPC MEETING

21/19. Moved by Cr. Tripp to accept the minutes of the January 14, 2021 Municipal Planning Commission Meeting as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report – Jessica Robley
- ASB Fieldman Report – Caitlin Wolf
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer's Report
- Peace Officer's Report
- Fines Distribution

ABSENT
9:46 A.M.

Cr. Motley absent

ABSENT
9:48 A.M.

Tyler Lawrason absent.

PRESENT
9:48 A.M.

Cr. Motley present.

PRESENT
9:50 A.M.

Tyler Lawrason present.

CLOSE MEETING TO
PUBLIC
F.O.I./P.P. ACT
S. 17
9:50 A.M.

21/20. Moved by Cr. Murray that Council close the meeting to the public to discuss a personnel issue in accordance with Section 21 of the *F.O.I./P.P. Act*. (Carried)

OPEN MEETING TO
PUBLIC
10:38 A.M.

21/21. Moved by Cr. Murray to open the meeting to the public. (Carried)

ABSENT
10:38 A.M.

Cr. Motley and Cr. Charlton absent.

REMUNERATION
CLAIMS

21/22. Moved by Cr. Rustad to approve the remuneration claims from September, 2020 to January, 2021 as presented. (Carried)

PRESENT
10:39 A.M.

Cr. Motley present.

ABSENT
10:39 A.M.

Cr. Kozlinski absent.



PRESENT
10:40 A.M.

Cr. Charlton present.

CANADA DAY
CELEBRATION

21/23. Moved by Cr. Carson to grant \$1000.00 to the 2021
Canada Day Committee as requested. (Carried)

P.E.R.C. TAX
ABSOLUTION

21/24. Moved by Cr. Tripp to expense as bad debt and cancel
the property tax on the following roll numbers from 2015 to 2020, as
insolvent: 6005969, 6005950, 6000330, 90070038, 6002840,
6004198, 90020008, 90060023, 90060069, 90080001, 90080002,
90080012, 90100052, 90120008, 90120009, 90120053, 90120054,
90120055, 90160025, 90248437, 90250437, 90256437,
90257437, 90258437, 90259437, 95604810, 95604824, 6005630,
9013075, 90150003, 6009400, 90050013, 6006300, 90070080,
90890007, 90900007, 90970013, 90990008, 909990010,
90990011, 9013071, 90060018, 90070079, 90890012, 90900015.
(Carried)

PRESENT
10:47 A.M.

Cr. Kozlinski present.

XPLORNET UBF
MUNICIPAL SUPPORT

21/25. Moved by Cr. Tripp to approve the requests from
XplorNet in regards to the provision of municipal support toward
enhancing broadband connectivity through the Universal Broadband
Fund. (Carried)

PROVOST MEDICAL
CLINIC CHANGE
ORDER APPROVAL

21/26. Moved by Cr. Charlton to approve a change order from
Scott Builders in the amount of \$67,637.72 concerning
modifications to the Provost Medical Clinic as presented. (Carried)

PUBLIC WORKS/SAB
POLE SHED RFP
APPROVAL

21/27. Moved by Cr. Carson to declare Prairie Post Frame as
the sole qualified proponent for the construction of a pole shed for
\$270,000.00 plus GST as presented. (Carried)

TABLE EAST FIRE
BUDGET

21/28. Moved by Cr. Motley to table the East Fire Operational
and Capital budgets until the February 25th, 2021 Regular Meeting
of Council. (Carried)

FLEX ARM
PURCHASE

21/29. Moved by Cr. Carson to approve a quote from Smith's
Equipment Sales for a Schulte FLX-1510 in the amount of
\$20,604.85. (Carried)

TRAILER
PAINTING

21/30. Moved by Cr. Kozlinski to authorize the expenditure of
up to \$40,000.00 for the sandblasting and repainting of units 44-
049,44-051 and 44-053 as presented. (Carried)

PRESENT
11:01 A.M.

Wendy Trenery, Finance Officer present.

A discussion relative to reserve allocation ensued.

ABSENT
11:18 A.M.

Tyler Lawrason absent.



PRESENT
11:19 A.M.

Tyler Lawrason present.

ABSENT
11:25 A.M.

Wendy Trenerry absent.

ABSENT
11:26 A.M.

Lauren Grosky absent.

A discussion relative to a letter from the M.D. of Bonnyville regarding the solicitation of a strong western Canadian municipal advocacy ensued.

PRESENT

Lauren Grosky present.

11:28 A.M.

A discussion relative to the progress of the construction of the Provost Medical Centre ensued.

APPENDIX "B"

21/31. Moved by Cr. Kozlinski to accept Appendix "B" according to the recommendations of the Development Officer.
(Carried)

APPENDIX "D"

21/32. Moved by Cr. Tripp to accept the accounts as listed in Appendix "D" for information.
(Carried)

COMMITTEE REPORTS

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Hillcrest Lodge

Cr. Motley offered a verbal supplement to the committee report.

Waste Management Authority

Cr. Rustad gave a verbal report to the committee report. A discussion ensued thereafter.

Provost & District Health Services Foundation

Cr. Murray and the Administrator offered a verbal report for the committee.

Airport

Cr. Charlton gave a verbal report for the committee.


Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal report for the committee.

ADJOURN
11:50 A.M.

21/33. Moved by Cr. Murray to adjourn. (Carried)


REEVE


ADMINISTRATOR