

REGULAR MEETING OF COUNCIL, THURSDAY, NOVEMBER 26, 2020

**TO ORDER AT
9:00 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 26, 2020 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

**ALSO
PRESENT**

Also Present:

Administrator Tyler Lawrason
Lauren Grosky, Director of Legislative Services
Irvin Bethge, Special Projects Coordinator
(via teleconference)
Len Fossen, Operations Manager
(via teleconference)
Marty Biro, Operations Manager

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix "A"
- Weekly Grader Activity Reports
November 15 to 21, 2020

4. ADMINISTRATION

- A. Financial Statement
 - Project Costing to November 20, 2020
 - Statement of Accumulated Surplus to October 31, 2020
 - Balance Sheet to October 31, 2020
- C. Administration Personnel
 - Administrator Notes

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 2
- Division 4
- Division 6
- Division 7

DECISION ITEMS

- 2020 November Vehicle Disposal Tender
- Utilities Truck Tender

DISCUSSION ITEMS

- Additional COVID-19 Restrictions

APPENDIX "B"

10. COMMITTEE REPORTS

- 7) Hillcrest Lodge
 - November 17, 2020 Organizational and Regular Meeting Minutes
- 10) Provost & District Health Services Foundation
 - November 19, 2020 Organizational Meeting Minutes
 - November 19, 2020 Regular Meeting Minutes
- Provost Medical Centre Building Ltd. –
November 19, 2020 Regular Meeting Minutes



AGENDA

20/357. Moved by Cr. Charlton to accept the agenda with additions as presented. (Carried)

APPENDIX "A" – PUBLIC WORKS REPORT

Appendix "A" – Public Works Report was reviewed.

A discussion relative to the 2021 Tier 1 Road Program ensued.

ABSENT
9:12 A.M.

Irvin Bethge, Marty Biro, and Len Fossen absent.

MINUTES – REGULAR MEETING

20/358. Moved by Cr. Kozlinski to accept the minutes of the November 12, 2020 Regular Meeting as presented. (Carried)

PROJECT COSTING TO NOVEMBER 20, 2020

20/359. Moved by Cr. Carson to accept the Project Costing to November 20, 2020 as presented. (Carried)

STATEMENT OF ACCUMULATED SURPLUS TO OCTOBER 31, 2020

20/360. Moved by Cr. Tripp to accept the Statement of Accumulated Surplus to October 31, 2020 as presented. (Carried)

BALANCE SHEET TO OCTOBER 31, 2020

20/361. Moved by Cr. Kozlinski to accept the Balance Sheet to October 31, 2020 as presented. (Carried)

ADMINISTRATOR'S NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report – Jessica Robley
- ASB Fieldman Report – Caitlin Wolf
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer's Report
- Peace Officer's Report
- Fines Distribution

2021 PUBLIC WORKS CAPITAL PURCHASES LIST

20/362. Moved by Cr. Motley to approve the 2021 Public Works Capital Purchases List as presented. (Carried)

REMUNERATION CLAIMS

20/363. Moved by Cr. Rustad to approve the remuneration claims from September, October, and November, 2020 as presented. (Carried)

DECEMBER 24TH FULL DAY OF REST

20/364. Moved by Cr. Motley to grant December 24th as a full day of rest. (Carried)

REGULAR MEETING CANCELLATION

20/365. Moved by Cr. Rustad to cancel the last Regular Meeting in December, 2020. (Carried)

UTILITY LINE ENCROACHMENT

20/366. Moved by Cr. Carson to approve a request by ATCO Gas to install a six inch gas distribution line in the ditches of TWP 424 and RR90, as required, to a cover depth of 2 metres and a

location deemed acceptable by Public Works and Administration.
(Carried)

JOINT ELECTION
REQUEST APPROVAL

20/367. Moved by Cr. Motley to grant a request from Buffalo Trail Regional School Division #28 to conduct a joint election, as presented.
(Carried)

PROVOST MEDICAL
CENTRE CO-
OWNERSHIP
AGREEMENT
RATIFICATION

20/368. Moved by Cr. Kozlinski to ratify the Medical Centre Co-Ownership agreement with the Town of Provost as ratified.
(Carried)

PROVOST MEDICAL
CENTRE VALUATION
RATIFICATION

20/369. Moved by Cr. Motley to accept a land valuation of \$152,000 as presented by the Town, as per Clause 3.03 (a) (ii) of the Co-Ownership Agreement.
(Carried)

ABSENT
10:05 A.M.

Tyler Lawrason absent.

PRESENT
10:07 A.M.

Tyler Lawrason present.

ABSENT
10:19 A.M.

Cr. Charlton absent.

PRESENT
10:22 A.M.

Cr. Charlton present.

ABSENT
10:22 A.M.

Cr. Kozlinski absent.

PRESENT
10:32 A.M.

Cr. Kozlinski present.

PROVOST MEDICAL
CENTRE
GOVERNANCE BOARD
COMPOSITION
PROPOSAL

20/370. Moved by Cr. Murray to propose the following composition of the Provost Medical Centre Governance Board to the Town of Provost for ratification:

- 3 Elected Officials from the Municipal District of Provost No. 52;
- 2 Elected Officials from the Town of Provost;
- 3 Citizens at Large who may reside within either the M.D. or the Town; and
- The Provost Medical Centre Manager in perpetuity.
(Carried)

ABSENT
10:47 A.M.

Cr. Motley absent.

PRESENT
10:48 A.M.

Cr. Motley present.

2021 TIER 1
ROAD PROGRAM

20/371. Moved by Cr. Tripp to ratify the proposed 2021 Tier 1 Road Program as presented.
(Carried)

2020 NOVEMBER
VEHICLE DISPOSAL
TENDER AWARDS

20/372. Moved by Cr. Motley to award the tendered items included within the 2020 November Vehicle Disposal Tender to the highest bidders as presented.
(Carried)

**2020 UTILITIES TRUCK
TENDER AWARD**

20/373. Moved by Cr. Carson to accept the tender received by Denwood Motors Wainwright for a 2021 Chevrolet Silverado 1500, as per their submission. (Carried)

A discussion relative to the progress of the construction of the Provost Medical Centre ensued.

A discussion relative to the additional COVID-19 restrictions as imposed by the Government of Alberta on November 24, 2020 ensued.

APPENDIX "B"

20/374. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

20/375. Moved by Cr. Tripp to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

COMMITTEE REPORTS

F.C.S.S.

Cr. Charlton offered a verbal supplement to the committee report.

Shorncliffe Lake Association

Cr. Carson gave a verbal report for the committee.

West Fire Committee

The Administrator gave a verbal report for the committee.

Hillcrest Lodge

Cr. Motley offered a verbal supplement to the committee report.

Waste Management Authority

Cr. Rustad gave a verbal report for the committee.

Library Board

Cr. Tripp and Cr. Kozlinski gave a verbal report for the committee.

Provost & District Health Services Foundation

Cr. Murray offered a verbal supplement to the committee report.

Airport

The Administrator gave a verbal report for the committee.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal report for the committee.

ADJOURN
11:32 A.M.

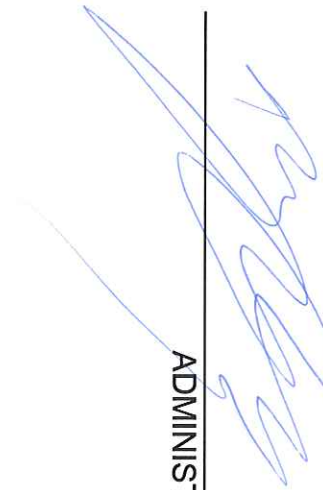
20/376. Moved by Cr. Murray to adjourn.

(Carried)



9193
NOVEMBER 26, 2020

Alan Murray
REEVE


ADMINISTRATOR