

**REGULAR MEETING OF COUNCIL, THURSDAY, SEPTEMBER 24, 2020**

**TO ORDER AT  
9:00 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, September 24, 2020 and was called to order by Reeve Murray at 9:00 a.m.

**PRESENT**

**PRESENT**

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason  
Lauren Grosky, Director of Legislative Services  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix "A"
- Weekly Grader Activity Reports
- September 14, 2020 to September 21, 2020
- Gravel Crushing Tests
- GCS – September 1, 2020 to September 21, 2020

**4. ADMINISTRATION**

- A. Financial Statement
  - Project Costing to September 18, 2020
- C. Administration Personnel
  - Administrator Notes

**6. UNFINISHED BUSINESS**

- Provincial Stimulus Funding Application
- Project Applications

**7. NEW BUSINESS**

**REMUNERATION CLAIMS**

- Division 1
- Division 4
- Division 5
- Division 6

**DISCUSSION ITEMS**

- Assessment Model Review
- Medical Clinic Update

**APPENDIX "B"**

**9. ACCOUNTS**

- Appendix "D"

**11. CORRESPONDENCE**

- RMA – EOEP "Regional Partnerships and Collaboration" Course

**AGENDA**

20/253. Moved by Cr. Tripp to accept the agenda with additions as presented. (Carried)

**APPENDIX "A" –  
PUBLIC WORKS  
REPORT**

Appendix "A" – Public Works Report was reviewed.



ABSENT  
9:20 A.M.

Marty Biro and Len Fossen absent.

MINUTES –  
REGULAR MEETING

20/254. Moved by Cr. Charlton to accept the minutes of the September 10, 2020 Regular Meeting as presented. (Carried)

STATEMENT OF  
ACCUMULATED  
SURPLUS TO AUGUST  
31, 2020

20/255. Moved by Cr. Tripp to accept the Statement of Accumulated Surplus to August 31, 2020 as presented. (Carried)

BALANCE SHEET TO  
AUGUST 31, 2020

20/256. Moved by Cr. Carson to accept the Balance Sheet to August 31, 2020 as presented. (Carried)

PROJECT COSTING TO  
SEPTEMBER 18, 2020

20/257. Moved by Cr. Kozlinski to accept the Project Costing to September 18, 2020 as presented. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD  
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report – Jessica Robley
- ASB Fieldman Report – Caitlin Wolf
- Reclamation Manager Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer's Report
- Peace Officer's Report
- Fines Distribution

ABSENT  
9:45 A.M.

Cr. Motley absent.

PRESENT  
9:47 A.M.

Cr. Motley present.

PROVINCIAL  
STIMULUS FUNDING  
APPLICATION

20/258. Moved by Cr. Kozlinski to authorize the Administrator to make application for provincial stimulus funding to facilitate the entire cost of street paving in Cadogan for the price of \$261,900.00, as presented. (Carried)

REMUNERATION  
CLAIMS

20/259. Moved by Cr. Rustad to approve the remuneration claims from July to September, 2020 as presented. (Carried)

FIRE PERMIT  
ISSUANCE AUTHORITY

20/260. Moved by Cr. Carson to appoint Orrin Ford to issue fire permits to within the M.D. of Provost for a term of one year and to remove Jason Manning from the list of Fire Guardians. (Carried)

SHORNCIFFE LAKE  
ESTATES SPEED LIMIT

20/261. Moved by Cr. Motley to mandate a speed limit of 60km/h on RR71 between Highway 13 and Shorncliffe Estates, and upon all internal roadways within Shorncliffe Estates. (Carried)

MUSEUM DONATION  
REQUEST

20/262. Moved by Cr. Motley to table consideration of a request for funding from the Provost and District Museum until the 2021 Charitable Donation cycle. (Carried)

PUBLIC HEARING –  
BYLAW NO. 2303

The Public Hearing for Bylaw No. 2303 which would close Road Plan 1825EO within N.E. 11-40-9-W4M and S.W. 13-40-9-W4M for the purpose of disposal and consolidation was called to order at 10:00 a.m.

PUBLIC HEARING –  
BYLAW NO. 2303  
ADJOURN  
10:10 A.M.

20/263. Moved by Cr. Murray to adjourn the Public Hearing for Bylaw No. 2303. (Carried)

CLOSE MEETING TO  
PUBLIC  
(S. 21 F.O.I.P.P. ACT)  
10:10 A.M.

20/264. Moved by Cr. Murray to close the meeting to the public in accordance with Section 21 of the *F.O.I.P.P. Act* to discuss a matter that has the potential to harm intergovernmental relations. (Carried)

OPEN MEETING TO  
PUBLIC  
10:30 A.M.

20/265. Moved by Cr. Murray to open the meeting to the public. (Carried)

PRESENT  
10:30 A.M.

Sgt. Cam Russell present.

Sgt. Russell presented on the current status of the Provost RCMP detachment in relation to new incoming employees, rural crime, and community engagement.

ABSENT  
10:57 A.M.

Sgt. Cam Russell absent.

A discussion relative to the clinic colour scheme ensued.

ABSENT  
10:59 A.M.

Cr. Motley absent.

PRESENT  
11:01 A.M.

Cr. Motley present.

ABSENT  
11:04 A.M.

Cr. Charlton absent.

PRESENT  
11:06 A.M.

Cr. Charlton present.

A discussion relative to updates of the new medical clinic construction ensued.

APPENDIX "B"

20/266. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer.

BYLAW NO. 2303 –  
ROAD CLOSURE  
BYLAW  
(ROAD PLAN 1825EO)

20/267. Moved by Cr. Carson that Bylaw No. 2303 which would close Road Plan 1825EO within N.E. 11-40-9-W4M and S.W. 13-40-9-W4M for the purpose of disposal and consolidation be given first reading. (Carried)

APPENDIX "D"

20/268. Moved by Cr. Motley to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Provost & District Regional Recreation Board

Cr. Tripp gave a verbal report for the committee.

Shorncliffe Lake Association

The Administrator gave a verbal report for the committee.

Hillcrest Lodge

Cr. Motley gave a verbal report for the committee.

Waste Management Authority

Cr. Motley gave a verbal report for the committee.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal report on the committee.

ADJOURN  
11:31 A.M.

20/269. Moved by Cr. Murray to adjourn. (Carried)

  
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REEVE

  
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ADMINISTRATOR