

**REGULAR MEETING OF COUNCIL, THURSDAY, AUGUST 27<sup>TH</sup>, 2020**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, August 27, 2020 and was called to order by Reeve Murray at 9:00 a.m.

TO ORDER AT  
9:00 A.M.

**PRESENT**

PRESENT

Present: Councillors R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, and B. R. Tripp.

ALSO  
PRESENT

Also Present: Administrator Tyler Lawrason  
Lauren Grosky, Director of Legislative Services  
Irvin Bethge, Special Projects Coordinator  
(via teleconference)  
Len Fossen, Operations Manager  
(via teleconference)  
Marty Biro, Operations Manager  
(via teleconference)

ABSENT

Absent: Cr. D. Carson  
Cr. R. R. Rustad

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix "A"
- Weekly Grader Activity Reports  
- August 17<sup>th</sup>, 2020 to August 23<sup>rd</sup>, 2020

**4. ADMINISTRATION**

- A. Financial Statement
  - Balance Sheet to July 31, 2020
  - Statement of Accumulated Surplus to July 31, 2020
  - Project Costing to August 21, 2020
- C. Administration Personnel
  - Administrator Notes

**7. NEW BUSINESS**

**REMUNERATION CLAIMS**

- Division 2
- Division 3
- Division 6
- Division 7

**DISCUSSION ITEMS**

- Assessment Model Review
- Medical Clinic Update

**APPENDIX "B"**

**11. CORRESPONDENCE**

- Paul McLauchlin – Announcement: Paul McLauchlin Running for President of RMA

AGENDA

20/228. Moved by Cr. Charlton to accept the agenda with additions as presented. (Carried)

APPENDIX "A" –  
PUBLIC WORKS  
REPORT

Appendix "A" – Public Works Report was reviewed.



ABSENT  
9:06 A.M.

Irvin Bethge, Marty Biro, and Len Fossen absent.

MINUTES –  
REGULAR MEETING

20/229. Moved by Cr. Tripp to accept the minutes of the August 13<sup>th</sup>, 2020 Regular Meeting as presented. (Carried)

MINUTES –  
MUNICIPAL PLANNING  
COMMISSION

20/230. Moved by Cr. Charlton to accept the minutes of the August 13<sup>th</sup>, 2020 Municipal Planning Commission Meeting. (Carried)

BALANCE SHEET TO  
JULY 31, 2020

20/231. Moved by Cr. Tripp to accept the Balance Sheet to July 31<sup>st</sup>, 2020 as presented. (Carried)

STATEMENT OF  
ACCUMULATED  
SURPLUS TO JULY 31,  
2020

20/232. Moved by Cr. Kozlinski to accept the Statement of Accumulated Surplus to July 31<sup>st</sup>, 2020 as presented. (Carried)

PROJECT COSTING TO  
AUGUST 21, 2020

20/233. Moved by Cr. Tripp to accept the Project Costing Report to August 21<sup>st</sup>, 2020 as presented. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

A discussion relative to Canadian Natural Resources Ltd.'s assessment complaints ensued.

DEPARTMENT HEAD  
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report – Jessica Robley
- ASB Fieldman Report – Caitlin Wolf
- Reclamation Manager Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer's Report
- Peace Officer's Report
- Fines Distribution

REMUNERATION  
CLAIMS

20/234. Moved by Cr. Charlton to approve the remuneration claims from May to August, 2020 as presented. (Carried)

MILITARY  
RECOGNITION BOOK  
AD PURCHASE

20/235. Moved by Cr. Kozlinski to purchase a half page Support/Remembrance Ad in the Royal Canadian Legion book, at a cost of \$940.00 GST inclusive. (Carried)

ROAD PLAN 1825 E.O.  
– ROAD CLOSURE  
AUTHORIZATION TO  
PROCEED

20/236. Moved by Cr. Kozlinski to give authorization to proceed with the road closure bylaw procedure for Road Plan 1825 E.O. which shall include holding a public hearing and notifying adjacent landowners prior to first reading of the bylaw. (Carried)

A discussion relative to the most recent developments regarding the Assessment Model Review ensued.

A discussion relative to construction updates of the new Provost Medical Clinic ensued.

APPENDIX "B"

20/237. Moved by Cr. Kozlinski to accept Appendix "B" according to the recommendations of the Development Officer. (Car.Un.)

BYLAW NO. 2304 –  
BORROWING BYLAW

20/238. Moved by Cr. Tripp that Bylaw No. 2304 known as the Borrowing Bylaw be given first reading. (Car.Un.)

20/239. Moved by Cr. Charlton that Bylaw No. 2304 be given second reading. (Car.Un.)

20/240. Moved by Cr. Kozlinski that Bylaw No. 2304 be presented for third reading. (Car.Un.)

20/241. Moved by Cr. Motley that Bylaw No. 2304 be given third reading. (Car.Un.)

APPENDIX "D"

20/242. Moved by Cr. Kozlinski to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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F.C.S.S.

Cr. Kozlinski and Cr. Charlton gave a verbal report for the committee.

Provost & District Regional Recreation Board

Cr. Tripp gave a verbal report for the committee.

Shorncliffe Lake Association

The Administrator offered a verbal report.

Capt Ayre Lake Association

The Administrator offered a verbal report.

Provost Fire Department

A general discussion relative to safe work practices in relation to a recent and non-M.D. related fatality ensued.

Waste Management Authority

Cr. Motley gave a verbal report for the committee.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal report on the committee.

ADJOURN  
10:59 A.M.

20/243. Moved by Cr. Murray to adjourn. (Carried)





REEVE



ADMINISTRATOR