

**REGULAR MEETING OF COUNCIL, THURSDAY, JUNE 25, 2020**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, June 25<sup>th</sup>, 2020 and was called to order by Reeve Murray at 9:00 a.m.

**TO ORDER AT  
9:00 A.M.**

**PRESENT**

**PRESENT**

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason  
Lauren Grosky, Director of Legislative Services  
Irvin Bethge, Special Projects Coordinator  
(via teleconference)  
Len Fossen, Operations Manager  
(via teleconference)  
Marty Biro, Operations Manager  
(via teleconference)

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix "A"
- Weekly Grader Activity Reports
  - June 15<sup>th</sup>, 2020 to June 21<sup>st</sup>, 2020

**4. ADMINISTRATION**

- Administrator Notes

**7. NEW BUSINESS**

**REMUNERATION CLAIMS**

- Division 5
- Division 6

**DECISION ITEMS**

- 2020 Septic/Wastewater Services RFP
- Performance Evaluation (IN CAMERA):
  - Development/Utilities Officer

**APPENDIX "B"**

**9. ACCOUNTS**

- Appendix "D"

**10. COMMITTEE REPORTS**

- 4) Shorncliffe Lake Association
  - June 21, 2020 Meeting Minutes

**AGENDA**

20/181. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

**APPENDIX "A" –  
PUBLIC WORKS  
REPORT**

Appendix "A" – Public Works Report was reviewed.

**ABSENT  
9:09 A.M.**

Irvin Bethge, Len Fossen, and Marty Biro absent.



MINUTES  
REGULAR MEETING

20/182. Moved by Cr. Charlton to accept the minutes of June 11<sup>th</sup>, 2020 Regular Meeting as presented. (Carried)

PROJECT COSTING TO  
MAY 31<sup>ST</sup>, 2020

20/183. Moved by Cr. Kozlinski to accept the Project Costing to May 31<sup>st</sup>, 2020 as presented. (Carried)

STATEMENT OF  
ACCUMULATED  
SURPLUS TO  
MAY 31<sup>ST</sup>, 2020

20/184. Moved by Cr. Tripp to accept the Statement of Accumulated Surplus to May 31<sup>st</sup>, 2020 as presented. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD  
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report – Jessica Robley
- ASB Fieldman Report – Caitlin Wolf
- Reclamation Manager Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer's Report
- Peace Officer's Report
- Fines Distribution

ABSENT  
10:15 A.M.

Cr. Motley absent.

PRESENT  
10:17 A.M.

Cr. Motley present.

REMUNERATION  
CLAIMS

20/185. Moved by Cr. Rustad to approve the remuneration claims from March to June, 2020 as presented. (Carried)

ABSENT  
10:32 A.M.

Cr. Kozlinski absent.

ABSENT  
10:37 A.M.

Tyler Lawrason absent.

PRESENT  
10:38 A.M.

Tyler Lawrason present.

PRESENT  
10:42 A.M.

Cr. Kozlinski present.

PROVOST & DISTRICT  
HANDI-VAN SOCIETY  
CHARITABLE  
DONATION

20/186. Moved by Cr. Murray to allocate \$6,500.00 to the Provost & District Handi-Van Society. (Carried)

REJECT AMISK  
LIBRARY BOARD  
CHARTIABLE  
DONATION REQUEST

20/187. Moved by Cr. Carson to reject a request for \$8,000.00 from the Amisk Community Library Board to aid in converting the Amisk Lutheran Church into a cultural and arts centre. (Carried)

CZAR EMMANUEL  
LUTHERAN CHURCH  
CHARITABLE  
DONATION

20/188. Moved by Cr. Murray to allocate \$1,000.00 to the Czar Emmanuel Lutheran Church. (Carried)

SKYLINE CHURCH  
HISTORICAL SOCIETY  
CHARITABLE  
DONATION

20/189. Moved by Cr. Murray to allocate \$1,000.00 to the Skyline Church Historical Society. (Carried)

ROLL #700036  
TAX ARREARS  
CANCELLATION

20/190. Moved by Cr. Tripp to cancel all outstanding taxes on Roll #700036. (Carried)

5 YEAR CAPITAL PLAN

20/191. Moved by Cr. Kozlinski to approve the 5 year capital plan as presented. (Carried)

ABSENT  
11:21 A.M.

Cr. Kozlinski absent.

ABSENT  
11:23 A.M.

Cr. Charlton absent.

CLOSE MEETING TO  
PUBLIC  
S. 17 & 19  
F.O.I.P.P. ACT  
11:24 A.M.

20/192. Moved by Cr. Murray to close the meeting to the public in accordance with Sections 17 and 19 of the *F.O.I.P.P. Act* to discuss a personnel issue. (Carried)

ABSENT  
11:24 A.M.

Lauren Grosky absent.

OPEN MEETING TO  
PUBLIC  
11:34 A.M.

20/193. Moved by Cr. Murray to open the meeting to the public. (Carried)

PRESENT  
11:34 A.M.

Cr. Charlton, Cr. Kozlinski, and Lauren Grosky present.

PERFORMANCE  
EVALUATION  
DEVELOPMENT/  
UTILITIES OFFICER

20/194. Moved by Cr. Murray to accept the performance evaluation and the attendant recommendations as presented for the Development/Utilities Officer. (Carried)

2020  
SEPTIC/WASTEWATER  
SERVICES RFP

20/195. Moved by Cr. Motley to award the 2020 Septic/Wastewater Serviced RFP to Blackhawk Enterprises, as per their submission. (Carried)

A discussion relative to the Joint Meeting with the Town of Provost ensued.

ABSENT  
11:52 A.M.

Cr. Motley absent.

PRESENT  
11:53 A.M.

Cr. Motley present.

A discussion relative to Medical Clinic ownership scenarios ensued.

A discussion relative to a geotechnical analysis on TWP RD 422 ensued.

APPENDIX "B"

20/196. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

APPENDIX "D"

20/197. Moved by Cr. Tripp to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Provost & District Regional Recreation Board

Cr. Murray offered a verbal supplement to the committee report.

Shorncliffe Lake Association

Cr. Carson offered a verbal supplement to the committee report.

Hillcrest Lodge

Cr. Motley gave a verbal report on the committee.

Waste Management Authority

Cr. Motley offered a verbal supplement to the committee report.

Library Board

Cr. Kozlinski gave a verbal report on the committee.

Provost & District Health Services Foundation

Cr. Murray gave a verbal report on the committee.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal report on the committee.

ADJOURN  
12:49 P.M.

20/198. Moved by Cr. Murray to adjourn. (Carried)

  
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REEVE

  
\_\_\_\_\_  
ADMINISTRATOR