

REGULAR MEETING OF COUNCIL, THURSDAY, MAY 28TH, 2020

TO ORDER AT
9:00 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, May 28th, 2020 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, D.L. Motley, A.G. Murray, and R. R. Rustad.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Director of Legislative Services
Irvin Bethge, Special Projects Coordinator
(via teleconference)
Len Fossen, Operations Manager
(via teleconference)
Marty Biro, Operations Manager
(via teleconference)

ABSENT

Absent: Councillors L. D. Kozlinski and B. R. Tripp.

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Weekly Grader Activity Reports
 - May 18th, 2020 to May 24th, 2020
- Gravel Crushing Reports
 - May 13th, 2020 to May 25th, 2020 – Sannachan Pit

4. ADMINISTRATION

- Administrator Notes
- Utilities Officer Report
- Asst. Development Officer Report

7. NEW BUSINESS

REMUNERATION CLAIMS

- Division 4
- Division 7

APPENDIX “B”

11. CORRESPONDENCE

- West Lake Energy – RE: Request for Property Tax Reduction
- Chief Medical Officer of Health – Municipal Council and Committee Meetings
- Jessica Robley, Ag Fieldman – RE: Meeting with Mr. and Mrs. Turner

AGENDA

20/150. Moved by Cr. Rustad to accept the agenda with additions as presented. (Carried)

APPENDIX “A” –
PUBLIC WORKS
REPORT

Appendix “A” – Public Works Report was reviewed.



ABSENT
9:09 A.M.

Irvin Bethge, Len Fossen, and Marty Biro absent.

MINUTES
REGULAR MEETING

20/151. Moved by Cr. Charlton to accept the minutes of the May 14th, 2020 Regular Meeting as presented. (Carried)

PROJECTS REPORT
TO APRIL 30TH 2020

20/152. Moved by Cr. Charlton to accept the Projects Report to April 30th, 2020. (Carried)

STATEMENT OF
ACCUMULATED
SURPLUS TO APRIL
30TH, 2020

20/153. Moved by Cr. Carson to accept the Statement of Accumulated Surplus to April 30th, 2020. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report – Jessica Robley
- ASB Fieldman Report – Caitlin Wolf
- Reclamation Manager Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer's Report
- Peace Officer's Report
- Fines Distribution

REMUNERATION
CLAIMS

20/154. Moved by Cr. Charlton to approve the remuneration claims from March and April, 2020 as presented. (Carried)

SHORNCLIFFE AND
CAP'T AYRE LAKE
CAMPGROUNDS
OPENING

20/155. Moved by Cr. Carson to open Shorncliffe and Cap't Ayre Lake campgrounds on June 1st, 2020, in accordance with all existing and future directives, recommendations, and guidelines from Alberta Health Services. (Carried)

CLOSE MEETING TO
PUBLIC
SECTION 17 AND 19
F.O.I.P.P. ACT

20/156. Moved by Cr. Murray to close the meeting to the public to discuss a personnel issue in accordance with Section 17 and 19 of the *F.O.I.P.P. Act*. (Carried)

ABSENT
10:11 A.M.

Tyler Lawrason and Lauren Grosky absent.

COME OUT OF
CLOSED SESSION
11:09 A.M.

20/157. Moved by Cr. Murray to come out of closed session. (Carried)

PRESENT
11:09 A.M.

Tyler Lawrason and Lauren Grosky present.

PERFORMANCE
EVALUATION –
CHIEF
ADMINISTRATIVE
OFFICER

20/158. Moved by Cr. Murray to accept the performance evaluation for the Chief Administrative Officer and award a 2% salary increase. (Carried)

A discussion relative to provincial financial downloading and the communications therein ensued.

A discussion relative to changes to M.D. of Provost summer events and meetings due to Alberta Health Services COVID-19 directives ensued.

APPENDIX "B"

20/159. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of Development Officer. (Carried)

BYLAW NO. 2301 –
2020 MILL RATE
BYLAW

20/160. Moved by Cr. Carson that Bylaw No. 2301 known as the 2020 Mill Rate Bylaw be given first reading. (Carried)

20/161. Moved by Cr. Charlton that Bylaw No. 2301 be given second reading. (Carried)

20/162. Moved by Cr. Motley to present Bylaw No. 2301 be presented for third reading. (Carried)

20/163. Moved by Cr. Rustad that Bylaw No. 2301 be given third and final reading. (Carried)

APPENDIX "D"

20/164. Moved by Cr. Charlton to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Waste Management Authority

Cr. Rustad offered a verbal report for the committee report.

Doctor Recruitment

Cr. Murray offered a verbal report for the committee report.

ADJOURN
12:08 P.M.

20/165. Cr. Murray moved to adjourn the meeting. (Carried)



REEVE



ADMINISTRATOR