

REGULAR MEETING OF COUNCIL, THURSDAY, MAY 14TH, 2020

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, May 14th, 2020 and was called to order by Reeve Murray at 9:00 a.m.

TO ORDER AT
9:00 A.M.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Director of Legislative Services
Irvin Bethge, Special Projects Coordinator
(via teleconference)
Len Fossen, Operations Manager
(via teleconference)
Marty Biro, Operations Manager
(via teleconference)

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Grader Activity Weekly Reports
 - May 4th, 2020 to May 10th, 2020
- Gravel Crushing Reports
 - May 10th, 2020 to May 13th, 2020 – Sannachan Pit

4. ADMINISTRATION

- Administrator Notes

5. DELEGATIONS

- 10:30 a.m. – Metrix Group
- 2019 Draft Financial Statement

7. NEW BUSINESS

DECISION ITEMS

- Performance Evaluations: Public Works Operations Managers
- Champion Lease Adjustment

DISCUSSION ITEMS

- COVID-19 Relaunch Strategy
- Guidance for Private and Municipal Campgrounds

Appendix “B”

10. CORRESPONDENCE

- Battle River Power Co-op – May 2020 Newsletter
- Flagstaff County – Notice of Development – Pt.NE 30-42-9-W4M
- Palliser Regional Municipal Services – RE: Palliser Update

AGENDA

20/135. Moved by Cr. Tripp to accept the agenda with additions as presented. (Carried)



APPENDIX "A" –
PUBLIC WORKS
REPORT

Appendix "A" – Public Works Report was reviewed.

ABSENT
9:07 A.M.

Irvin Bethge, Len Fossen, and Marty Biro absent.

MINUTES
REGULAR MEETING

20/136. Moved by Cr. Charlton to accept the minutes of the
April 23rd, 2020 Regular Meeting. (Carried)

MINUTES
PUBLIC HEARING

20/137. Moved by Cr. Kozlinski to accept the minutes of the
April 23rd, 2020 Public Hearing as presented. (Carried)

BANK
RECONCILIATION
STATEMENT

20/138. Moved by Cr. Carson to accept the Bank Reconciliation
Statement to April 30th, 2020. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

WEED INSPECTOR
APPOINTMENTS

20/139. Moved by Cr. Tripp to appoint Lisa Stang, Tessa
Lester, Myron Scherger, Erin Ringland, and Shane Stang as weed
inspectors under the *Weed Control Act*. (Carried)

PEST INSPECTOR
APPOINTMENT

20/140. Moved by Cr. Kozlinski to appoint Myron Scherger as a
pest inspector under the *Agricultural Pests Act*. (Carried)

GRAVEL PIT ROCK
DISPOSAL

20/141. Moved by Cr. Kozlinski to dispose of superfluous,
unusable large rock at reclaimed gravel pits at a cost of \$2/yard,
including removal by the purchaser. (Carried)

ABSENT
9:39 A.M.

Cr. Motley absent.

PRESENT
9:40 A.M.

Wendy Trenerry, Finance Officer present.

PRESENT
9:41 A.M.

Cr. Motley present.

A discussion relative to the final 2020 Budget ensued.

APPROVE FINAL
2020 BUDGET

20/142. Moved by Cr. Murray to approve the final 2020 budget
as presented. (Carried)

ABSENT
9:48 A.M.

Wendy Trenerry absent.

CHAMPION RENT
REDUCATION
REJECTION

20/143. Moved by Cr. Motley to reject a request for rent
reduction from ChampionX Canada ULC. (Carried)

CLOSE MEETING
F.O.I.P.P. ACT
SEC. 17 & 19
9:57 A.M.

20/144. Moved by Cr. Murray that Council close the meeting to
the public to discuss a personnel issue in accordance with Section
17 and 19 of the *F.O.I.P.P. Act*. (Carried)

ABSENT
9:57 A.M.

Lauren Grosky absent

COME OUT OF
CLOSED SESSION
10:21 A.M.

20/145. Moved by Cr. Murray that Council come out of closed session. (Carried)

PRESENT
10:21 A.M.

Lauren Grosky present.

PERFORMANCE
EVALUATIONS –
PUBLIC WORKS
OPERATIONS
MANAGERS

20/146. Moved by Cr. Murray to accept the performance evaluations for the Public Works Operations Managers and the attendant recommendations. (Carried)

ABSENT
10:22 A.M.

Cr. Motley absent.

ABSENT
10:23 A.M.

Cr. Charlton absent.

PRESENT
10:24 A.M.

Cr. Motley and Wendy Trenerry present.

PRESENT
10:25 A.M.

Cr. Charlton present.

PRESENT
10:25 A.M.

Noel Chin and Yulian Korataiev, Metrix Group LLP present via teleconference.

Noel Chin and Yulian Korataiev of Metrix Group LLP gave a presentation on the Draft 2019 Audited Financial Statement along with the auditor's findings.

ABSENT
11:02 A.M.

Cr. Motley absent.

ABSENT
11:03 A.M.

Noel Chin and Yulian Korataiev absent.

PRESENT
11:04 A.M.

Cr. Motley present.

A discussion relative to the Draft 2019 Audited Financial Statement ensued.

ABSENT
11:08 A.M.

Wendy Trenerry absent.

APPROVE 2019
AUDITED FINANCIAL
STATEMENT

20/147. Moved by Cr. Carson to approve the 2019 Audited Financial Statement as corrected. (Carried)

A discussion relative to the COVID-19 Relaunch Strategy ensued.

ABSENT
11:13 A.M.

Cr. Tripp absent.

PRESENT
11:16 A.M.

Cr. Tripp present.

APPENDIX "B"

20/148. Moved by Cr. Rustad to approve Appendix "B"
according to the recommendations of the Development Officer.
(Carried)

ADJOURN
11:42 A.M.

20/149. Moved by Cr. Murray to adjourn. (Carried)



REEVE



ADMINISTRATOR