

REGULAR MEETING OF COUNCIL, THURSDAY, DECEMBER 12TH, 2019

TO ORDER AT
8:59 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, December 12th, 2019 and was called to order by Reeve Murray at 8:59 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Director of Legislative Services
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Julie Jamieson, Inventory and Procurement Control Officer
Dana Laye, Inventory and Procurement Control Officer
Wendy Trenerry, Finance Officer

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix "A"
- Grader Activity Weekly Reports
 - December 2nd, 2019 to December 8th, 2019

3. MINUTES

- November 28th, 2019 Municipal Planning Commission Meeting

4. ADMINISTRATION

- A. Financial Statement
 - Statement of Accumulated Surplus to November 30th, 2019
 - Summary
 - Balance Sheet to November 30th, 2019 – Detailed
 - Statement of Accumulated Surplus to November 30th, 2019
 - Detailed
 - Project Costing to December 10th, 2019
 - C. Administration Personnel
 - Administrator Notes

7. NEW BUSINESS

- 2020 Gravel Rehabilitation Program RFP
- Appendix "B"

8. BYLAWS

- Bylaw 2295 – M.D. of Provost / Villages of Amisk, Czar, and Hughenden Intermunicipal Collaboration Framework

10. CORRESPONDENCE

- RMA District 5 – Nominations for District 5 Chair
- Battle River Power Co-op December Newsletter
- Minister of Municipal Affairs – Future of MSI and Local Government Fiscal Framework

RM

- Village of Hughenden – December 2019 Newsletter
- Municipal Affairs – Spring 2020 RMA Convention Meeting Requests
- Municipal Affairs – RE: Shallow Gas Tax Relief
- FCSS – Merry Christmas & 2020 Budget

AGENDA	19/381. Moved by Cr. Charlton to accept the agenda with additions as presented. (Carried)
PUBLIC WORKS REPORT – APPENDIX “A”	Public Works Report – Appendix “A” was reviewed. Council posed a few questions relative to equipment condition and maintenance. A discussion ensued. A discussion relative to the 2020 Gravel Road Rehabilitation RFP ensued.
ABSENT 9:11 A.M.	Dana Laye, Irvin Bethge, Julie Jamieson, Len Fossen, and Marty Biro absent.
MINUTES REGULAR MEETING	19/382. Moved by Cr. Rustad to accept the minutes of the November 28 th , 2019 Regular Meeting. (Carried)
MINUTES MPC	19/383. Moved by Cr. Carson to accept the minutes of the November 28 th , 2019 Municipal Planning Commission Meeting. (Carried)
BANK RECONCILIATION STATEMENT TO NOV. 30/19	19/384. Moved by Cr. Kozlinski to accept the Monthly Bank Reconciliation up to November 30 th , 2019 as presented. (Carried)
STATEMENT OF ACCUMULATED SURPLUS TO NOV. 30/19	19/385. Moved by Cr. Kozlinski to accept the Statement of Accumulated Surplus to November 30 th , 2019 as presented. (Carried)
BALANCE SHEET TO NOV. 30/19	19/386. Moved by Cr. Rustad to accept the Balance Sheet to November 30 th , 2019 as presented. (Carried)
PROJECT COSTING TO NOV. 30/19	19/387. Moved by Cr. Carson to accept the Project Costing to December 10 th , 2019 as presented. (Carried)
ADMINISTRATOR'S NOTES	The Administrator's Notes were reviewed.
DECEMBER 24 TH FULL DAY OF REST	19/388. Moved by Cr. Charlton to grant December 24 th , 2019 as a full day of rest. (Carried)

A discussion relative to the interim budget ensued.

AM

- 2020 INTERIM BUDGET 19/389. Moved by Cr. Tripp to adopt the 2020 interim budget as presented. (Carried)
- ABSENT 9:53 A.M. Wendy Trenerry absent.
- ABSENT 9:54 A.M. Cr. Motley absent.
- ABSENT 9:55 A.M. Cr. Charlton absent.
- PRESENT 9:55 A.M. Cr. Motley present.
- PRESENT 9:56 A.M. Cr. Charlton present.
- 3030 SPRING CRUSH SCHEDULE & 2020 GRAVEL PROGRAM APPROVAL 19/390. Moved by Cr. Carson to ratify the recommendation of the Gravel Committee and approve the 2020 spring crush schedule and 2020 gravel program as presented. (Carried)
- CPO NOTBOOK POLICY 19/391. Moved by Cr. Kozlinski to approve the Community Peace Officer Notebook Policy. (Carried)
- M.D. OF PROVOST NO 52 TRAFFIC SAFETY PLAN 19/392. Moved by Cr. Tripp to approve the Municipal District of Provost No. 52 Traffic Safety Plan. (Carried)
- UPDATE ORGANIZATIONAL CHART 19/393. Moved by Cr. Tripp to approve the updated Organizational Chart as presented. (Carried)
- 2020 TIER 1 ROAD REHABILITATION PROGRAM RFP 19/394. Moved by Cr. Motley to declare Hauser Construction the sole qualified proponent for the 2020 Tier 1 Road Rehabilitation Program. (Carried)
- APPENDIX "B" 19/395. Moved by Cr. Kozlinski to accept Appendix "B" according to the recommendations of Development Officer. (Carried)
- BYLAW NO. 2295 – M.D. OF PROVOST / VILLAGES OF AMISK, CZAR, AND HUGHENDEN INTERMUNICIPAL COLLABORATION FRAMEWORK 19/396. Moved by Cr. Carson that Bylaw No. 2295, known as the Municipal District of Provost No. 52 / Villages of Amisk, Czar, and Hughenden Intermunicipal Collaboration Framework be given first reading. (Carried)
- 19/397. Moved by Cr. Kozlinski that Bylaw No. 2295 be given second reading. (Car.Un.)
- 19/398. Moved by Cr. Tripp that Bylaw No. 2295 be presented for third reading. (Car.Un.)
- 19/399. Moved by Cr. Rustad that Bylaw No. 2295 be given third reading. (Car.Un.)

AM

CANADIAN PACIFIC
RAIL CROSSING
CLOSURES

19/400. Moved by Cr. Carson to authorize the Administrator to enter into agreements with Canadian Pacific Rail to facilitate the closure of the public crossings on RR53 and RR54, as noted, provided said agreements are presents in a satisfactory form and adequately address all necessary provisions concerning alternate access and maintenance. (Carried)

ADJOURN
10:21 A.M.

19/401. Moved by Cr. Murray to adjourn. (Carried)



REEVE



ADMINISTRATOR