

REGULAR MEETING OF COUNCIL, THURSDAY, NOVEMBER 7TH, 2019

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, November 7th, 2019 and was called to order by Reeve Murray at 9:00 a.m.

TO ORDER AT
9:00 A.M.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Executive Assistant to the Administrator
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Julie Jamieson, Inventory and Procurement Control Officer
Dana Laye, Inventory and Procurement Control Officer

ABSENT

Absent: Councillor L. D. Kozlinski

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Grader Activity Weekly Reports
- October 28th, 2019 to November 3rd, 2019

4. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

- Discussion Items
- Tax Payment Status/Current Fiscal Position
- Appendix “B”

9. ACCOUNTS

- Bank Reconciliation up to October 31st, 2019

10. CORRESPONDENCE

- Service Alberta – Broadband Contact Survey
- Assessment Services Branch – Linear Pipeline Amended for Husky – 2019 tax year
- RMA – 2018-19 Board of Directors Per Diem and Expense Summary
- Government announces plan to combat rural crime
- Flagstaff County – Intermunicipal Planning Committee Appointments

AGENDA

19/351. Moved by Cr. Tripp to accept the agenda with additions as presented. (Carried)



PUBLIC WORKS
REPORT –
APPENDIX “A”

Public Works Report – Appendix “A” was reviewed.

A discussion relative to the Tier 1 Road Program ensued.

TIER 1 ROAD
REHABILITATION
PROGRAM

19/352. Moved by Cr. Carson to approve the 2020/2024 Tier 1 Road rehabilitation program, with the removal of proposed Project 1*0*20003 due to the current situation of tax non-payment.
(Carried)

ABSENT
9:29 A.M.

Dana Laye, Irvin Bethge, Julie Jamieson, Len Fossen, and Marty Biro absent.

MINUTES –
ORGANIZATIONAL
MEETING

19/353. Moved by Cr. Rustad to accept the minutes of the October 24th, 2019 Organizational Meeting as presented. (Carried)

ABSENT
9:32 A.M.

Cr. Motley absent.

MINUTES –
REGULAR
MEETING

19/354. Moved by Cr. Carson to accept the minutes of the October 24th, 2019 Regular Meeting with the noted correction to Motion 19/341. (Carried)

MINUTES –
MPC

19/355. Moved by Cr. Charlton to accept the minutes of the October 24th, 2019 Municipal Planning Commission Meeting as presented. (Carried)

PRESENT
9:33 A.M.

Cr. Motley present.

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

PRESENT
9:39 A.M.

Caitlin Wolf present.

A discussion relative to grazing lease disposition options ensued.

GRAZING
LEASE
EXTENSION

19/356. Moved by Cr. Murray that the grazing leases be offered to the current lease holder for a term of five (5) years at the current rate, contingent upon if the offer is accepted by December 31st, 2019. (Carried)

ABSENT
10:31 A.M.

Tyler Lawrason absent

PRESENT
10:33 A.M.

Tyler Lawrason present.

ABSENT
10:33 A.M.

Cr. Motley absent.

All

CLOSE MEETING
F.O.I.P.P. ACT
S. 17 & 19
10:34 A.M.

19/357. Moved by Cr. Murray that Council close the meeting to the public to discuss a personnel issue in accordance with Section 17 and 19 of the *F.O.I.P.P. Act*. (Carried)

ABSENT
10:34 A.M.

Lauren Grosky and Caitlin Wolf absent

PRESENT
10:34 A.M.

Cr. Motley and Tyler Lawrason present.

COME OUT OF
CLOSED SESSION
11:18 A.M.

19/358. Moved by Cr. Murray that Council come out of closed session. (Carried)

PRESENT
11:18 A.M.

Lauren Grosky present.

PERFORMANCE
EVALUATION
EXECUTIVE
ASSISTANT TO THE
ADMINISTRATOR

19/359. Moved by Cr. Murray to accept the performance evaluation for the Executive Assistant to the Administrator and the attendant recommendations. (Carried)

PERFORMANCE
EVALUATION
UTILITIES OFFICER

19/360. Moved by Cr. Murray to accept the performance evaluation for the Utilities Officer and the attendant recommendations. (Carried)

A discussion relative to the tax payment status and the M.D.'s current fiscal position ensued.

ABSENT
11:39 A.M.

Cr. Motley absent

PRESENT
11:42 A.M.

Cr. Motley present.

APPENDIX "B"

19/361. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

BANK
RECONCILIATION
STATEMENT
OCTOBER 31ST, 2019

19/362. Moved by Cr. Tripp to accept the Bank Reconciliation Statement to October 31st, 2019 as presented. (Carried)

ADJOURN
11:59 A.M.

19/363. Moved by Cr. Murray to adjourn. (Carried)



REEVE



ADMINISTRATOR