

REGULAR MEETING OF COUNCIL, THURSDAY, NOVEMBER 28TH 2019

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, and was called to order by Reeve Murray at 8:59 a.m.

TO ORDER AT
8:59 A.M.

PRESENT

PRESENT

Present: Councillors D. Carson, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Julie Jamieson, Inventory and Procurement Control Officer
Dana Laye, Inventory and Procurement Control Officer
Brian Carter, Ag Fieldman
Caitlin Wolf, Assistant Ag Fieldman
Jessica Robley, Assistant Ag Fieldman

ABSENT

Absent: Councillor R. N. Charlton

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix "A"
- Weekly Grader Activity Reports
 - November 18th, 2019 to November 24th, 2019

4. ADMINISTRATION

- Administrator's Notes

5. DELEGATIONS

- 10:30 a.m. – Pate Bayerle (CP Rail)

7. NEW BUSINESS

- Remuneration Claims
 - Division 1
 - Division 2
 - Division 3
 - Division 4
 - Division 5
 - Division 6
 - Division 7
- Decision Items
 - Cadogan Property Disposal
- Discussion Items
 - Changes to Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) Requirements
- Appendix "B"

AM

9. ACCOUNTS

- Appendix "D"

10. COMMITTEES

- 8) Waste Management Authority
 - Safety Meeting – November 21st, 2019 Minutes
 - November 21st, 2019 Organizational Meeting Minutes & 2020 Fee Schedule

11. CORRESPONDENCE

- Notice – Revised Lead MAC for Drinking Water Systems – METISKOW/BODO/CADOGAN/CAPT AYRE LAKE RESPORT WATERWORKS SYSTEM
- MLA Nate Horner – RE: Municipal Summit
- Provost & District Chambers of Commerce – Christmas 2019 Campaign
- News Release: Enhancing economic tools for municipalities

Cr. Motley requested addition of last meeting date in January to be added to the Discussion Items.

AGENDA

19/364. Moved by Cr. Tripp to accept the agenda with additions. (Carried)

**PUBLIC WORKS
REPORT – APPENDIX
"A"**

Public Works Report – Appendix "A" was reviewed.

A discussion relative to breaking disc repair ensued.

A discussion relative to brush mulching ensued.

A discussion relative to the proposed Public Works capital purchases and disposals list ensued.

A discussion relative to mulcher purchase ensued.

A discussion relative to the ASB capital purchases list ensued.

A discussion relative to truck purchase, life cycle, and utilization ensued.

A discussion relative to wet blade mower operation and efficacy ensued.

**ABSENT
9:50 A.M.**

Dana Laye, Irvin Bethge, Julie Jamieson, Len Fossen, and Marty Biro absent.

**MINUTES
REGULAR MEETING**

19/365. Moved by Cr. Kozlinski to accept the minutes of the November 7th, 2019 Regular Meeting. (Carried)

**ABSENT
9:53 A.M.**

Cr. Motley absent.

AM

PRESENT
9:55 A.M.

Cr. Motley present.

PROJECT COSTING
REPORT – NOV. 20TH,
2019

19/366. Moved by Cr. Tripp to accept the project costing report
to November 20th, 2019. (Carried)

BALANCE SHEET –
OCT. 31ST, 2019

19/367. Moved by Cr. Rustad to approve the balance sheet to
October 31st, 2019. (Carried)

STATEMENT OF
ACCUMULATED
SURPLUS – OCT. 31ST,
2019

19/368. Moved by Cr. Kozlinski to accept the statement of
accumulated surplus to October 31st, 2019. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

ABSENT
10:43 A.M.

Cr. Kozlinski absent.

A discussion relative to tax delinquency ensued.

PRESENT
10:49 A.M.

Cr. Kozlinski present.

ABSENT
10:51 A.M.

Cr. Motley absent.

PRESENT
10:53 A.M.

Cr. Motley present.

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Assistant ASB Fieldman Report – Jessica Robley
- Assistant ASB Fieldman Report – Caitlin Wolf
- Pest and Weed Control Manager Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report
- Fines Distribution

REMUNERATION
CLAIMS

19/369. Moved by Cr. Kozlinski to accept the remuneration
claims from September to November, 2019. (Carried)

A discussion relative to Ag Service Board staff re-organization
ensued.

CREATE
RECLAMATION
MANAGER POSITION

19/370. Moved by Cr. Carson to authorize the creation of a
Reclamation Manager position. (Carried)

REVOKE AG.
FIELDMAN POSITION

19/371. Moved by Cr. Tripp to revoke the appointment of the
Agricultural Fieldman. (Carried)

AM

APPOINT AG.
FIELDMEN

19/372. Moved by Cr. Kozlinski to appoint Caitlin Wolf and Jessica Robley as Agricultural Fieldmen in accordance with Section 8 of the *Agricultural Service Board Act*.

A discussion continued relative to ASB and Public Works capital purchases.

ASB CAPITAL
PURCHASES LIST

19/373. Moved by Cr. Murray to approve the ASB capital purchases list in accordance with scenario 2, as presented.
(Carried)

PUBLIC WORKS
CAPITAL PURCHASES
& DISPOSAL LIST

19/374. Moved by Cr. Carson to approve the revised Public Works capital purchases list.
(Carried)

CADOGAN PROPERTY
DISPOSAL

19/375. Moved by Cr. Carson to accept an offer from Cory Botting to purchase Lot 8-10, Block 3, Plan 1685U in the Hamlet of Cadogan.
(Carried)

BILL 25 – IDP NOT
REQUIRED
DECLARATION

19/376. Moved by Cr. Kozlinski to declare that an Intermunicipal Development Plan with the Villages of Amisk, Czar, and Hughenden is not required and to proceed accordingly upon proclamation of Bill 25.
(Carried)

CANCEL &
RESCHEDULE
REGULAR MEETINGS

19/377. Moved by Cr. Murray to cancel the last Regular Meeting in December, 2019 and to move the January 23rd, 2020 Regular Meeting to January 30th, 2020.
(Carried)

APPENDIX "B"

19/378. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer.
(Carried)

ABSENT
11:55 A.M.

Cr. Murray and Cr. Motley declared a pecuniary interest and left the meeting. Cr. Carson assumed the Chair by declarative assignation of Cr. Murray.

APPENDIX "D"

19/379. Moved by Cr. Rustad to accept the accounts as listed on Appendix "D" for information.
(Carried)

PRESENT
11:59 A.M.

Cr. Murray and Cr. Motley present.

COMMITTEE REPORTS

COMMITTEE REPORTS

A.S.B.

The minutes of the November 7th, 2019 Organizational and Regular meetings were reviewed.

F.C.S.S.

The minutes of the October 28th, 2019 Organizational and Regular meetings were reviewed.

AM

Provost & District Regional Recreation Board

Cr. Tripp gave a verbal supplement to the committee report.

Shorncliffe Lake Association

Cr. Carson gave a verbal supplement to the committee report.

Provost Fire Department

The October 2019 fire report was reviewed.

Cadogan Fire Department

The October 2019 fire reports were reviewed.

Hillcrest Lodge

Cr. Motley gave a verbal supplement to the committee report.

Waste Management Authority

Cr. Motley and Cr. Rustad gave a verbal supplement to the committee report. A discussion ensued.

Library Board

A discussion relative to the committee report ensued.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal supplement to the committee report. A discussion ensued.

Provost & District Health Services Foundation / Dr. Recruitment

Cr. Murray gave a verbal supplement to the committee reports.

ADJOURN
12:16 P.M.

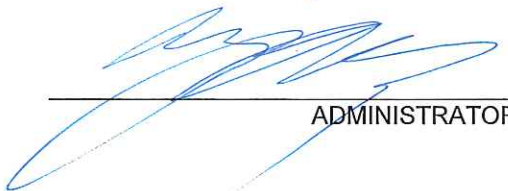
19/380.

Moved by Cr. Murray to adjourn.

(Carried)



REEVE



ADMINISTRATOR