

REGULAR MEETING OF COUNCIL, THURSDAY, AUGUST 22ND, 2019

TO ORDER AT
8:57 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, August 22nd, 2019 and was called to order by Reeve Murray at 8:57 a.m.

PRESENT

PRESENT

Present: Councillors R. N. Charlton, L. D. Kozlinski, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Executive Assistant to the Administrator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Julie Jamieson, Inventory and Procurement Control Officer

ABSENT

Absent: Cr. D. Carson
Cr. D.L. Motley

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix “A”
- Gravel Crushing Tests
 - August 14th, 2019 – Test 3
 - August 15th, 2019 – Test 1
 - August 15th, 2019 – Test 2
 - August 15th, 2019 – Test 3
 - August 16th, 2019 – Test 1
 - August 16th, 2019 – Test 2
 - August 16th, 2019 – Test 3
 - August 20th, 2019 – Test 1
- Weekly Grader Activity Reports
 - August 12th, 2019 to August 18th, 2019

4. ADMINISTRATION

- Financial Statement
 - Bank Reconciliation to June 30th, 2019
 - Bank Reconciliation to July 31st, 2019
- Administration Personnel
 - Administrator’s Notes

7. NEW BUSINESS

- Remuneration Claims
 - Division 2
 - Division 3
 - Division 5
 - Division 6
- Appendix “B”

8. BYLAWS



- Bylaw 2291 – M.D. of Provost / Flagstaff County
- Intermunicipal Development Plan (Amended Bylaw)

9. ACCOUNTS

- Appendix "D"

10. COMMITTEE REPORTS

- 6) Fire Departments
 - West End Fire Departments
 - July 2019 Fire Reports

11. CORRESPONDENCE

- Flagstaff County – RE: Intermunicipal Development Plan
- Gibson Energy – RE: Hardisty Terminal Tour (September 27th, 2019)
- Hardisty and District Development Group – August 15th, 2019 Meeting Minutes
- Battle River Power C-op August 2019 Newsletter

12. MUNICIPAL PLANNING COMMISSION

- Subdivision #55/358 – S.W. 11-41-04-W4M (Graham Hager Farms Ltd. / Jordan Arbuthnott & Shelby Sue Arbuthnott)

AGENDA

**APPENDIX "A" –
PUBLIC WORKS
REPORT**

**ABSENT
9:13 A.M.**

**MINUTES
REGULAR
MEETING**

**BANK
RECONCILIATION
JUNE 30, 2019**

**BANK
RECONCILIATION
JULY 31, 2019**

**ADMINISTRATOR'S
NOTES**

**DEPARTMENT HEAD
REPORTS**

19/227. Moved by Cr. Tripp to accept the agenda with additions as presented. (Carried)

Appendix "A" – Public Works Report was reviewed.

Len Fossen, Marty Biro, and Julie Jamieson absent.

19/228. Moved by Cr. Charlton to accept the minutes of the August 8th, 2019 Regular Meeting. (Carried)

19/229. Moved by Cr. Kozlinski to accept the Bank Reconciliation Statement to June 30th, 2019 as presented. (Carried)

19/230. Moved by Cr. Tripp to accept the Bank Reconciliation Statement to June 31st, 2019 as presented. (Carried)

The Administrator's Notes were reviewed.

The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Assistant ASB Fieldman Report – Jessica Robley
- Assistant ASB Fieldman Report – Caitlin Wolf
- Pest and Weed Control Manager Report
- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officer's Report
- Peace Officer Report
- Fines Distribution



COUNCILLOR
REMUNERATION
CLAIMS

19/231. Moved by Cr. Kozlinski to accept the Councillor remuneration claims for July and August, 2019 as presented. (Carried)

ABSENT
9:55 A.M.

Cr. Kozlinski and Tyler Lawrason absent.

PRESENT
9:57 A.M.

Tyler Lawrason present.

LOTS 8-10, BLOCK3,
PLAN 1685U
APPRAISAL
AUTHORIZATION

19/232. Moved by Cr. Charlton to authorize an appraisal of lots 8-10, Block 3, Plan 1685U for the purpose of setting a reserve bid and disposing of the property via public tender. (Carried)

PRESENT
10:08 A.M.

Cr. Kozlinski present.

A discussion relative to the Gibson Energy office development ensued.

PUBLIC HEARING –
BYLAW 2291
10:30 A.M.

The Public Hearing for Bylaw No. 2291 known as the Intermunicipal Development Plan between the Municipal District of Provost No. 52 and Flagstaff County was called to order at 10:30 a.m.

PUBLIC HEARING –
BYLAW 2291
ADJOURN
10:52 A.M.

19/233. Moved by Cr. Murray to adjourn the Public Hearing for Bylaw No. 2291. (Carried)

APPENDIX "B"

19/234. Moved by Cr. Charlton to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

ABSENT
11:12 A.M.

Tyler Lawrason absent.

PRESENT
11:14 A.M.

Tyler Lawrason present.

BYLAW No. 2291 –
INTERMUNICIPAL
DEVELOPMENT PLAN
WITH FLAGSTAFF
COUNTY

19/235 Moved by Cr. Tripp that Bylaw No. 2291 known as the Intermunicipal Development Plan between the Municipal District of Provost No. 52 and Flagstaff County be given second reading. (Car.Un.)

19/236. Moved by Cr. Rustad that Bylaw No. 2291 be given third reading. (Car.Un.)

APPENDIX "D"

19/237. Moved by Cr. Kozlinski to accept the accounts as listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Provost Fire Department
The July 2019 Fire Report was reviewed.



Cadogan Fire Department

The July 2019 Fire Reports were reviewed.

West End Fire Department

The July 2019 Fire Reports were reviewed. The Administrator gave a verbal supplement to the committee report.

Library Board

The Administrator gave a offered a verbal report for the Library Board.

Provost & District Health Services Foundation

Cr. Murray gave a verbal report for the committee.

Provost Cooperative Seed Cleaning Plant


Cr. Tripp gave a verbal report for the committee.

ADJOURN
11:25 A.M.

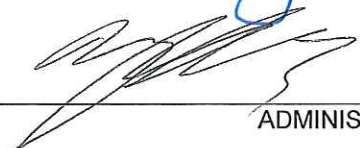
19/238.

Moved by Cr. Murray to adjourn.

(Carried)



REEVE



ADMINISTRATOR