

**REGULAR MEETING OF COUNCIL, THURSDAY, JUNE 13<sup>TH</sup>, 2019**

TO ORDER AT  
8:58 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, June 13<sup>th</sup>, 2019 and was called to order by Reeve Murray at 8:58 a.m.

PRESENT

**PRESENT**

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO  
PRESENT

Also Present: Administrator Tyler Lawrason  
Lauren Grosky, Executive Assistant to the Administrator  
Irvin Bethge, Special Projects Coordinator  
Marty Biro, Operations Manager  
Julie Jamieson, Inventory and Procurement Control Officer  
Lucas Vetter, Mechanic  
Murray Downing, Mechanic

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS REPORT**

- Public Works Report – Appendix "A"
- Gravel Tests – South Gilbertson Pit
  - June 6<sup>th</sup>, 2019 to June 7<sup>th</sup>, 2019
- Grader Activity Weekly Reports
  - June 3<sup>rd</sup>, 2019 to June 9<sup>th</sup>, 2019

**4. ADMINISTRATION**

- Administrator's Notes

**7. NEW BUSINESS**

- 2019 Wheel Loader Tender
- Appendix "B"

**10. CORRESPONDENCE**

- Village of Hughenden – June 2019 Community Newsletter
- News Release: Revitalizing Municipalities Across Alberta
- Provost & District Chamber of Commerce Annual Pancake Breakfast and Parade
- RMA Member UPDATE re Property Taxes on Coalbed Methane Shallow Gas Wells
- East Central 911- Annual General Meeting
- Battle River Power Coop Newsletter

AGENDA

19/151. Moved by Cr. Kozlinski to accept the agenda with additions as presented. (Carried)

APPENDIX "A" –  
PUBLIC WORKS  
REPORT

Public Works Report – Appendix "A" was reviewed.

A discussion relative to the 2019 Wheel Loader Tender ensued.



ABSENT  
9:15 A.M.

Irvin Bethge, Julie Jamieson, Lucas Vetter, Marty Biro, and Murray Downing absent.

MINUTES REGULAR  
MEETING

19/152. Moved by Cr. Rustad to accept the minutes of May 23<sup>rd</sup>, 2019 Regular Meeting. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

A discussion relative to the Canadian Pacific Railway delegation item ensued.

PEACE OFFICER  
POLICIES

19/153. Moved by Cr. Carson to approve the Peace Officer Communications Protocol and Known Risk Policies as presented. (Carried)

ABSENT  
9:54 A.M.

Cr. Kozlinski absent.

2019 WHEEL LOADER  
TENDER

19/154. Moved by Cr. Carson to accept Rocky Mountain Equipment's tender for a Case 821G wheel loader without trade-in for \$355,000 plus GST. (Carried)

ABSENT  
9:59 A.M.

Tyler Lawrason absent.

PRESENT  
10:01 A.M.

Tyler Lawrason present.

APPENDIX "B"

19/155. Moved by Cr. Motley to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

PRESENT  
10:30 A.M.

Barry Johnstone and Neil Whiting, East Fire Department present.

A discussion relative to the proposed East Fire tridem tanker pumper truck specifications ensued.

PRESENT  
10:26 A.M.

Melissa Downing present.

EAST FIRE TRUCK  
SPEC APPROVAL

19/156. Moved by Cr. Rustad to approve the East Fire tender documents and truck specifications contained therein as presented. (Carried)

ABSENT  
10:28 A.M.

Barry Johnstone and Neil Whiting absent.

ABSENT  
10:28 A.M.

Cr. Motley absent.

PRESENT  
10:30 A.M.

Cr. Motley present.



PRESENT  
10:31 A.M.

Pete Bayerle, Canadian Pacific Railway present.

Pete Bayerle, representing Canadian Pacific Railway, gave a presentation regarding the proposed siding expansion that would affect RR52 and TWP400 near Metiskow. The proposal from Canadian Pacific Railway could possibly result in a road closure or an infrastructural change (i.e. crossing safety measures) that would then have an impact on landowners who currently utilize the crossing.

A series of questions were asked of Mr. Bayerle by Council and Melissa Downing regarding a variety of topics.

ABSENT  
10:47 A.M.

Pete Bayerle and Melissa Downing absent.

BYLAW NO. 2288 –  
PARK BYLAW

19/157. Moved by Cr. Tripp that Bylaw No. 2288 known as the Parks Bylaw be given first reading. (Car.Un.)

19/158. Moved by Cr. Carson that Bylaw No. 2288 be given second reading. (Car.Un.)

19/159. Moved by Cr. Tripp that Bylaw No. 2288 be presented for third reading. (Car.Un.)

19/160. Moved by Cr. Rustad that Bylaw No. 2288 be given third reading. (Car.Un.)

BYLAW NO. 2289 –  
PROCEDURAL BYLAW

19/161. Moved by Cr. Tripp that Bylaw No. 2289 known as the Procedural Bylaw be given first reading. (Car.Un.)

19/162. Moved by Cr. Rustad that Bylaw No. 2289 be given second reading. (Car.Un.)

19/163. Moved by Cr. Carson that Bylaw No. 2289 be presented for third reading. (Car.Un.)

19/164. Moved by Cr. Tripp that Bylaw No. 2289 be given third reading. (Car.Un.)

BYLAW NO. 2290 –  
COUNCILLOR CODE  
OF CONDUCT BYLAW

19/165. Moved by Cr. Tripp that Bylaw No. 2290 known as the Councillor Code of Conduct Bylaw be given first reading. (Carried)  
Opposed: Cr. Motley.

CLOSE MEETING  
*F.O.I.P.P. ACT*  
SECTION 17 & 19  
10:51 A.M.

19/166. Moved by Cr. Murray to close the meeting to the public in accordance with Section 17 and 19 of the *F.O.I.P.P. ACT*. (Carried)

ABSENT  
10:51 A.M.

Lauren Grosky absent.

ABSENT  
11:35 A.M.

Tyler Lawrason absent.

PRESENT  
12:15 P.M.

Lauren Grosky and Tyler Lawrason present.

COME OUT OF  
CLOSED SESSION  
12:15 P.M.

19/167. Moved by Cr. Murray to come out of closed session.  
(Carried)

PERORAMANCE  
EVALUATIONS –  
ASSISTANT AG  
FIELDMEN

19/168. Moved by Cr. Murray to accept the staff evaluations  
and attendant recommendations for the Assistant Ag Fieldmen.  
(Carried)

PERFORMANCE  
EVALUATION –  
ADMINISTRATOR

19/169. Moved by Cr. Murray to accept the verbal staff  
evaluation of the Administrator and a salary increase of 3%.  
(Carried)

ADJOURN  
12:16 P.M.

19/1670. Moved by Cr. Murray to adjourn. (Carried)

  
\_\_\_\_\_  
REEVE

  
\_\_\_\_\_  
ADMINISTRATOR