

REGULAR MEETING OF COUNCIL, THURSDAY, MAY 23RD, 2019

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, May 23rd, 2019 and was called to order by Reeve Murray at 8:57 a.m.

TO ORDER AT
8:57 A.M.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Executive Assistant to the Administrator
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Julie Jamieson, Inventory and Procurement Control Officer
Dana Laye, Inventory and Procurement Control Officer

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS REPORT

- Public Works Report – Appendix "A"
- Weekly Grader Activity Reports
- May 13th, 2019 to May 19th, 2019

4. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

- Remuneration Claims
 - Division 5
 - Division 6
- Appendix "B"

AGENDA

19/132. Moved by Cr. Tripp to accept the agenda with additions as presented. (Carried)

APPENDIX "A" –
PUBLIC WORKS
REPORT

The Public Works Report – Appendix "A" was reviewed.

ABSENT
9:11 A.M.

Dana Laye, Irvin Bethge, Julie Jamieson, Len Fossen, and Marty Biro absent.

MINUTES
REGULAR MEETING

19/133. Moved by Cr. Carson to accept the minutes of the May 9th, 2019 Regular Meeting. (Carried)



BANK
RECONCILIATION
APRIL 30TH, 2019

19/134. Moved by Cr. Charlton to accept the Bank Reconciliation Statement to April 30th, 2019 as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

ABSENT
9:46 A.M.

Cr. Motley absent.

PRESENT
9:48 A.M.

Cr. Motley present.

COUNCILLOR
REMUNERATION
CLAIMS

19/135. Moved by Cr. Rustad to accept the Councillor remuneration claims for April and May, 2019 as presented. (Carried)

LEGION SUPPORT/
REMEMBRANCE AD

19/136. Moved by Cr. Motley to purchase a half page Support/Remembrance Ad in the Royal Canadian Legion book, at a cost of \$940.00 GST inclusive. (Carried)

ADMINISTRATION
OFFICE BOILERS

19/137. Moved by Cr. Tripp to accept the quote from Johnson Controls to replace the Administration office boilers at a cost of \$72,852.70. (Carried)

ELIMINATION SAND
AGREEMENT

19/138. Moved by Cr. Carson to authorize the Administrator to enter into an agreement concerning the purchase of elimination sand at a unit cost of \$0.75 as noted. (Carried)

Reeve Murray and Cr. Motley declared a pecuniary interest due to owning land that is subject to contractual considerations and left the room.

Deputy Reeve Rustad assumed the Chair in Reeve Murray's absence.

BORROW AND
BACKSLOPE
AGREEMENTS

19/139. Moved by Cr. Kozlinski to approve the attached borrow and backslope agreements as presented. (Carried)

ABSENT
10:11 A.M.

Tyler Lawrason absent.

PRESENT
10:11 A.M.

Cr. Murray present.

Reeve Murray assumed the Chair.

PRESENT
10:13 A.M.

Tyler Lawrason present.

PRESENT
10:14 A.M.

Cr. Motley present.

YIELD SIGNANGE
CHANGE -
RR 40 AND TWP 402

19/140. Moved by Cr. Tripp to change the existing yield signange at the intersection of RR40 and TWP 402 to force the



north-south traffic on RR40 to yield the right-of-way to east-west traffic on TWP 402. (Carried)

CLOSE MEETING
F.O.I.P.P. ACT
SECTION 17 & 19
10:17 A.M.

19/141. Moved by Cr. Murray to close the meeting to the public in accordance with Section 17 and 19 of the *F.O.I.P.P. Act*. (Carried)

ABSENT
10:17 A.M.

Lauren Grosky absent.

COME OUT OF
CLOSED SESSION
11:05 A.M.

19/142. Moved by Cr. Murray to come out of closed session. (Carried)

PRESENT
11:06 A.M.

Lauren Grosky present.

PERFORMANCE
EVALUATION –
AG FIELDMAN

19/143. Moved by Cr. Murray to accept the performance evaluation for the Agricultural Fieldman and attendant recommendations. (Carried)

ABSENT
11:09 A.M.

Cr. Motley absent.

A discussion relative to the Annual General Meeting ensued.

PRESENT
11:10 A.M.

Cr. Motley present.

APPENDIX "B"

19/144. Moved by Cr. Carson to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

BYLAW NO. 2287 –
MILL RATE BYLAW

19/145. Moved by Cr. Carson that Bylaw No. 2287 known as the Mill Rate Bylaw be given first reading. (Car.Un.)

19/146. Moved by Cr. Tripp that Bylaw No. 2287 be given second reading. (Car.Un.)

19/147. Moved by Cr. Kozlinski that Bylaw No. 2287 be presented for third reading. (Car.Un.)

19/148. Moved by Cr. Tripp that Bylaw No. 2287 be given third and final reading. (Car.Un.)

APPENDIX "D"

19/149. Moved by Cr. Kozlinski to accept the accounts as listed on Appendix "D" for information. (Carried)

DEPARTMENT HEAD
REPORTS

The following Department Head Reports were reviewed:

- ASB Fieldman Report
- Assistant ASB Fieldman Report – Jessica Robley
- Assistant ASB Fieldman Report – Caitlin Wolf
- Pest and Weed Control Manager Report



- Development Officer Report
- Utilities Officer Report
- Asst. Development Officer Report
- Safety Officers Report
- Peace Officer Report
- Fines Distribution

COMMITTEE REPORTS COMMITTEE REPORTS

Shorncliffe Lake Association

The Administrator offered a verbal report for the Shorncliffe Lake Association.

Capt Ayre Lake Association

The Administrator offered a verbal report for the Capt Ayre Lake Association.

Provost Fire Department

The April 2019 Fire Report was reviewed.

Cadogan Fire Department

The April 2019 Fire Reports were reviewed.

West End Fire Department

A discussion regarding the new tanker pumper truck for the West End Fire Department ensued.

Hillcrest Lodge

Cr. Motley offered a verbal report for the Hillcrest Lodge report.

Waste Management Authority

Cr. Rustad offered a verbal report for the Waste Management Authority committee.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp offered a verbal report for the Seed Plant committee.

ADJOURN
11:45 A.M.

19/150. Moved by Cr. Murray to adjourn.

(Carried)



REEVE



ADMINISTRATOR