

REGULAR MEETING OF COUNCIL, THURSDAY, MARCH 28TH, 2019

TO ORDER AT
8:58 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, March 28th, 2019 and was called to order by Reeve Murray at 8:58 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Executive Assistant to the Administrator
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Julie Jamieson, Inventory and Procurement Control Officer
Dana Laye, Inventory and Procurement Control Officer

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Appendix "A" – Public Works Report
- Weekly Grader Activity Reports
 - March 18th, 2019 to March 24th, 2019

4. ADMINISTRATION

- Administrator's Notes
- Agricultural Fieldman Report
- Assistant Agricultural Fieldman Report – Jessica Robley
- Assistant Agricultural Fieldman Report – Caitlin Wolf
- Pest and Weed Control Manager Report
- Assistant Development Officer Report
- Safety Officer's Report

7. NEW BUSINESS

- Remuneration Claims
 - Division 2
 - Division 3
 - Division 4
 - Division 5
 - Division 6
 - Division 7
- Decision Items
 - Airport Committee Recommendations
 - Grant Application Sponsorship
- Appendix "B"

11. CORRESPONDENCE

- Enbridge Line 3 Replacement Program – Operational Consultation Plan for Landowners
- NRCB – RE: Application RA18083 – Notice of Decision Hutterian Brethren Church of Hughenden NE/NW 7-40-4 W4M and SE 18-40-7 W4M

AM

AGENDA	19/68. Moved by Cr. Rustad to accept the agenda with additions as presented. (Carried)
APPENDIX "A" – PUBLIC WORKS REPORT	Appendix "A" – Public Works Report was reviewed.
ABSENT 9:10 A.M.	Marty Biro, Len Fossen, Irvin Bethge, Julie Jamieson, and Dana Laye absent.
MINUTES REGULAR MEETING	19/69. Moved by Cr. Charlton to accept the minutes of the March 14 th , 2019 Regular Meeting. (Carried)
BANK RECONCILIATION	19/70. Moved by Cr. Kozlinski to accept the Bank Reconciliation Statement to February 28 th , 2019 as presented. (Carried)
ADMINISTRATOR'S NOTES	The Administrator's Notes were reviewed.
DEPARTMENT HEAD REPORTS	The following Department Head Reports were reviewed: <ul style="list-style-type: none">• Agricultural Fieldman Report• Assistant Agricultural Fieldman Report – Jessica Robley• Assistant Agricultural Fieldman Report – Caitlin Wolf• Pest and Weed Control Manager Report• Assistant Development Officer Report• Safety Officer's Report• Peace Officer's Report• Fines Distribution
ABSENT 9:35 A.M.	Cr. Motley absent.
PRESENT 9:37 A.M.	Cr. Motley present.
COUNCILLOR REMUNERATION CLAIMS	19/71. Moved by Cr. Carson to accept the Councillor remuneration claims for February and March, 2019 as presented. (Carried)
TEXAS GATE REQUEST	19/72. Moved by Cr. Kozlinski to approve the Texas gate request on TWP 403 as presented. (Carried)
ABSENT 10:04 A.M.	Tyler Lawrason absent
MAP REVIEW RESPONSE	19/73. Moved by Cr. Rustad to approve the MAP response document as presented. (Carried)
PRESENT 10:06 A.M.	Tyler Lawrason present.



2019 AIRPORT
BUDGET

19/74. Moved by Cr. Charlton to approve the 2019 Airport budget as recommended by the Airport Committee. (Carried)

AIRPORT
RECEIVABLES
WRITE OFF

19/75. Moved by Cr. Tripp to approve the write off of outstanding receivables remaining after the noted payment from Carscallen LLP pursuant to AUC cost recovery. (Carried)

2019 DRAG
RACES

19/76. Moved by Cr. Kozlinski to approve the 2019 drag racing dates as posed and recommended by the Airport Committee. (Carried)

PRESENT
10:11 A.M.

Sgt. Cam Russell present.

GRANT APPLICATION
SPONSORSHIP

19/77. Moved by Cr. Kozlinski to accept the sponsorship request of the Hughenden Golf Club to the FCC AgriSpirit Fund as presented. (Carried)

A presentation was given by Sgt. Russell on the current state and level of community outreach of the RCMP in the area.

ABSENT
10:30 A.M.

Sgt. Cam Russell absent.

BYLAW NO. 2282
PUBLIC HEARING
TO ORDER AT
10:30 A.M.

The Public Hearing for Bylaw No. 2282 known as the Intermunicipal Development Plan between the Municipal District of Provost No. 52 and the Town of Provost was called to order at 10:30 a.m.

BYLAW NO. 2282
PUBLIC HEARING
ADJOURN
10:49 A.M.

19/78. Moved by Cr. Murray to adjourn the Public Hearing for Bylaw No. 2282. (Carried)

APPENDIX "B"

19/79. Moved by Cr. Tripp to accept Appendix "B" according to the recommendations of the Development Officer. (Carried)

ABSENT
10:49 A.M.

Cr. Kozlinski absent.

APPENDIX "D"

19/80. Moved by Cr. Motley to accept the accounts as listed on Appendix "D" for information. (Carried)

PRESENT
10:52 A.M.

Barry Johnstone and Hugh Baier present.

A presentation was given by Provost Fire Chief Barry Johnstone and Deputy Fire Chief Hugh Baier regarding the East Fire Department's requests for a building addition, a new pumper tanker truck, and various other pieces of equipment.

ABSENT
11:31 A.M.

Barry Johnstone and Hugh Baier absent.

BYLAW
NO. 2282 -

19/81. Moved by Cr. Carson that Bylaw No. 2282 known as the Intermunicipal Development Plan between the Municipal District

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INTERMUNICIPAL
DEVELOPMENT
PLAN WITH
TOWN OF PROVOST

of Provost No. 52 and the Town of Provost be given second reading. (Car. Un.)

19/82. Moved by Cr. Tripp that Bylaw No. 2282 be given third and final reading. (Car. Un.)

BYLAW
NO. 2283 –
INTERMUNICIPAL
COLLABORATION
FRAMEWORK
WITH
TOWN OF PROVOST

19/83. Moved by Cr. Tripp that Bylaw No. 2283 known as the Intermunicipal Collaboration Framework between the Municipal District of Provost No. 52 and the Town of Provost be given second reading. (Car. Un.)

19/84. Moved by Cr. Charlton that Bylaw No. 2283 be given third and final reading. (Car. Un.)

COMMITTEE REPORTS

COMMITTEE REPORTS

F.C.S.S

The minutes of the March 12th, 2019 Regular Meeting were reviewed.

Shorncliffe Lake Association

Cr. Carson gave a verbal report for the Shorncliffe Lake Association.

Capt Ayre Lake Association

The Administrator gave a verbal report for the Capt Ayre lake Association.

Provost Fire Department

The February 2019 Fire Report was reviewed. A discussion relative to the Provost Fire Department and the current items included in the 2019 East Fire Department Capital Budget ensued.

Cadogan Fire Department

The February 2019 Fire Reports were reviewed.

West Fire Department

The February 2019 Fire Reports were reviewed.

Hillcrest Lodge

The 2019 Operating and Capital Requisition was reviewed along with the minutes of the March 11th, 2019 Regular Meeting.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal report for the Seed Plant Committee.

ADJOURN
11:58 A.M.

19/85. Moved by Cr. Murray to adjourn. (Carried)



9032
MARCH 28TH, 2019

Allan Murray

REEVE

[Signature]

ADMINISTRATOR