

REGULAR MEETING OF COUNCIL, THURSDAY, JANUARY 24TH, 2019

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, January 24th, 2019 and was called to order by Reeve Murray at 9:00 a.m.

TO ORDER AT
9:00 A.M.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Executive Assistant to the Administrator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Julie Jamieson, Inventory and Procurement Control Officer
Dana Laye, Inventory and Procurement Control Officer
Debbie McCann, Municipal Affairs
Desiree Kuori, Municipal Affairs

ABSENT

Absent: Councillors D. L. Motley and L. D. Kozlinski

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Appendix "A" – Public Works Report
- Weekly Grader Activity Report
- January 14th, 2019 to January 20th, 2019

4. ADMINISTRATION

- Administrator's Report
- Peace Officer's Report
- 2018 Year End Report

5. DELEGATIONS

- 9:00 a.m. – Debbie McCann and Desiree Kuori (Municipal Affairs)

7. NEW BUSINESS

- Remuneration Claims
 - Division 2
 - Division 3
 - Division 5
 - Division 6
- Decision Items
 - Cap't Ayre Lake Lawnmower Quotes
 - Western Rentals
 - Battle River Implements
 - Library Board Budget

11. CORRESPONDENCE

- RMA District 5 President – Re: RMA District 5 Meeting Thank



You

- Rural Municipalities of Alberta – 2019 Rebate
- Town of Provost – Awards of Distinction
- Alberta Utilities Commission – Provost Reliability Upgrade Decision Approval

AGENDA

19/11. Moved by Cr. Charlton to accept the agenda with additions as presented. (Carried)

MUNICIPAL AFFAIRS
MAP PROGRAM
REVIEW

A presentation was given by Desiree Kuori and Debbie McCann from Municipal Affairs regarding the Municipal District of Provost No. 52's Municipal Accountability Program review.

APPENDIX "A"
PUBLIC WORKS
REPORT

Appendix "A" – Public Works Report was reviewed.

ABSENT
9:11 A.M.

Julie Jamieson, Dana Laye, Marty, Biro, and Len Fossen absent.

MINUTES
REGULAR
MEETING

19/12. Moved by Cr. Rustad to accept the minutes of the January 10th, 2019 Regular Meeting. (Carried)

BANK
RECONCILIATION
STATEMENT

19/13. Moved by Cr. Carson to accept the Bank Reconciliation Statement to December 31st, 2018, as presented. (Carried)

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT
HEAD
REPORTS

The following Department Head Reports were reviewed:

- Agricultural Fieldman
- Assistant Agricultural Fieldman Jessica Robley
- Assistant Agricultural Fieldman Caitlin Wolf
- Pest and Weed Control Manager
- Development/Utilities Officer
- Assistant Development Officer
- Safety Officer
- Peace Officer
- Fines Distribution to December 31st, 2018

PRESENT
9:25 A.M.

Cr. Kozlinski present.

COUNCILLOR
REMUNERATION
CLAIMS

19/14. Moved by Cr. Charlton to accept the Councillor Remuneration Claims from October, November, December 2018, and January 2019, as presented. (Carried)

FINANCIAL POLICY

19/15. Moved by Cr. Carson to adopt the revised Financial Policy as presented. (Carried)

2019 STRATEGIC
PLAN

19/16. Moved by Cr. Tripp to adopt the 2019 Strategic Plan as presented. (Carried)

ABSENT
9:54 A.M.

Debbie McCann and Tyler Lawrason absent.

ABSENT
9:55 A.M.

Cr. Charlton absent.

PRESENT
9:56 A.M.

Tyler Lawrason present.

PRESENT
9:57 A.M.

Cr. Charlton present.

PRESENT
10:00 A.M.

Debbie McCann present.

WESTERN RENTALS
MOWER QUOTE

19/17. Moved by Cr. Kozlinski to accept a quote in the amount of \$14,174.25 from Western Rentals for the purchase of a Toro 74945 mower, as presented. (Carried)

2019 M.D. LIBRARY
BOARD BUDGET

19/18. Moved by Cr. Tripp to approve the 2019 M.D. Library Board budget as presented. (Carried)

A discussion relative to the current Fire Policy ensued.

The Village Joint Agreements were reviewed in preparation for the Joint Meeting with the Village of Amisk, Czar, and Hughenden and a discussion ensued thereafter.

A discussion relative to a funding request from the Czar Curling Rink ensued.

APPENDIX "B"

19/19. Moved by Cr. Kozlinski to approve Appendix "B" according to the recommendation of the Development Officer. (Carried)

APPENDIX "D"

19/20. Moved by Cr. Carson to accept the account as listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

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Agricultural Service Board

Cr. Carson provided a report regarding the ASB Grant Program Review member session scheduled for February 20th, 2019 in St. Paul. The session would require RSVPs from two members to attend. Cr. Kozlinski indicated that he wishes to go.

Shorncliffe Lake Association

The Administrator offered a verbal supplement to the Shorncliffe Lake Association Report.

Cap't Ayre Lake Association

The Administrator offered a verbal supplement to the Cap't Ayre Lake Association Report

Waste Management Authority

Cr. Rustad offered a verbal supplement to the Waste Management Authority Report.

Provost & District Health Services Foundation

Cr. Murray offered a verbal supplement to the Provost & District Health Services Report.

Airport Committee

The Administrator offered a verbal report for the Airport Committee Report.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal report for the Provost Cooperative Seed Cleaning Plant Report in regards to the infrastructure renovation and upgrades.

Doctor Recruitment Committee

Cr. Murray gave a verbal report regarding the current status of the Doctor Recruitment Committee.

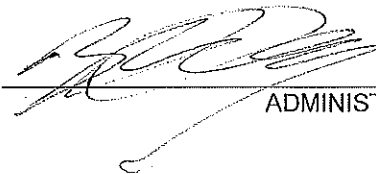
ADJOURN
10:57 A.M.

19/21.

Moved by Cr. Murray to adjourn.

(Carried)


REEVE


ADMINISTRATOR