

REGULAR MEETING OF COUNCIL, THURSDAY, DECEMBER 13TH, 2018

TO ORDER AT
8:59 A.M.

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, December 13th, 2018 and was called to order by Reeve Murray at 8:59 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO
PRESENT

Also Present: Administrator Tyler Lawrason
Lauren Grosky, Executive Assistant to the Administrator
Irvin Bethge, Special Projects Coordinator
Len Fossen, Operations Manager
Marty Biro, Operations Manager
Dana Laye, Inventory and Procurement Control Officer

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Appendix "A" – Public Works Report
- Weekly Grader Activity Reports
- December 3rd, 2018 to December 9th, 2018

4. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

- Procedural Reconciliation Motions
- Pro Till Purchase
- 2019 Gravel Road Rehab RFP
- 2019 Fencing RFP

10. CORRESPONDENCE

- Bar Engineering – Season's Greetings
- Village of Hughenden – December 2018 Community Newsletter
- RMA – President's Update
- FCM – A Message from the President
- Tammy Sather – West Fire Christmas Party Invitation

AGENDA

18/357. Moved by Cr. Rustad to accept the agenda with additions as presented. (Carried)

APPENDIX "A"
PUBLIC WORKS
REPORT

Appendix "A" – Public Works Report was reviewed.

A discussion relative to the Gravel Road Rehab RFP ensued.

ABSENT
9:12 A.M.

Marty Biro absent.

AM

PRESENT
9:15 A.M.

Marty Biro present.

A discussion relative to the Fencing RFP ensued.

ABSENT
9:18 A.M.

Marty Biro, Len Fossen, Irvin Bethge, and Dana Laye absent.

ABSENT
9:19 A.M.

Cr. Motley absent.

MINUTES
REGULAR
MEETING

18/358. Moved by Cr. Charlton to accept the minutes of the November 29th, 2018 Regular Meeting. (Carried)

PRESENT
9:20 A.M.

Cr. Motley present.

ADMINISTRATOR'S
NOTES

The Administrator's Notes were reviewed.

A discussion relative to a meeting with the Town of Hardisty and Gibson's Energy ensued.

DECEMBER 24TH
FULL DAY OF
REST

18/359. Moved by Cr. Tripp to grant December 24th as a full day of rest. (Carried)

HUGHENDEN
SAFE GRAD
4-H BUILDING
APPROVAL

18/360. Moved by Cr. Motley to accept a request by the Hughenden Safe Grad Committee to utilize the Shorncliffe 4-H facility for the 2019 HPS grad, conditional upon receipt of a \$1,000.00 damage deposit and fulfillment of all existing statutory and policy requirements. (Carried)

PERSONNEL
POLICY

18/361. Moved by Cr. Kozlinski to approve the amended Personnel Policy as presented. (Carried)

DISPOSAL OF
CANNABIS
POLICY

18/362. Moved by Cr. Kozlinski to adopt the handling and disposal of cannabis policy as presented. (Carried)

ABSENT
10:05 A.M.

Cr. Motley absent.

PRESENT
10:06 A.M.

Cr. Motley present.

PUBLIC WORKS
CAPITAL PURCHASES
LIST AMENDMENT

18/363. Moved by Cr. Carson to reduce the approved number of motor graders to be acquired in 2019 from 7 to 6, as presented. (Carried)

2019 WEST FIRE
BUDGET
APPROVAL

18/364. Moved by Cr. Kozlinski to accept the recommendation of the West Fire and Rescue Council and approve the 2019 West Fire and Rescue Capital and Operational budgets as presented. (Carried)

2019 INTERIM
BUDGET APPROVAL

18/365. Moved by Cr. Motley to adopt the 2019 interim budget as presented and as based on the 2018 approved operating and capital budget. (Carried)

MUNICIPAL OFFICE
DESIGNATION

18/366. Moved by Cr. Rustad to declare 4504-53rd Avenue, Provost, Alberta, as the municipal office of the M.D. of Provost No. 52. (Carried)

COUNCIL AS
MUNICIPAL
PLANNING
COMMISSION

18/367. Moved by Cr. Charlton to re-appoint Council in its entirety as the Municipal Planning Commission. (Carried)

PRESENT
10:30 A.M.

Sgt. Cam Russell present.

A presentation by newly hired Sgt. Russell was given for the purposes of introducing himself to Council.

ABSENT
11:04 A.M.

Sgt. Cam Russell absent.

PRO TILL
APPROVAL

18/368. Moved by Cr. Motley to accept a quote from Future Ag in the amount of \$145,000.00 for the acquisition of a 2017 33ft Degelman Pro Till, as submitted. (Carried)

2019 TIER 1
GRAVEL ROAD
REHABILITATION
RFP

18/369. Moved by Cr. Motley to declare Hauser Construction as the sole qualified proponent for the 2019 Tier 1 Gravel Road Rehabilitation Program. (Carried)

2019 FENCING
REQUIREMENTS
RFP

18/370. Moved by Cr. Rustad to accept the fencing proposal from Kevin Walters Fencing for the 2019 fencing requirements and declare them the sole qualified proponent. (Carried)

ADJOURN
11:06 A.M.

18/371. Moved by Cr. Murray to adjourn. (Carried)



REEVE



ADMINISTRATOR