

**REGULAR MEETING OF COUNCIL, THURSDAY, JULY 27<sup>TH</sup>, 2017**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, July 27<sup>th</sup>, 2017 and was called to order by Reeve Murray at 8:59 a.m.

**TO ORDER AT  
8:59 A.M.**

**PRESENT**

**PRESENT**

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray and B. Wolfe.

**ABSENT**

Absent: Cr. B. R. Tripp

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason  
Irvin Bethge, Special Projects Coordinator  
Len Fossen, Operations Manager  
Raina Laye, P.W. Administrative Assistant

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS**

- Public Works Report
- Sieve Tests – Penman Pit
- Grader Activity Reports
- July 17<sup>th</sup>, 2017 to July 23<sup>rd</sup>, 2017

**4. ADMINISTRATION**

- Administration Personnel
- Administrator's Notes

**7. NEW BUSINESS**

**COUNCIL REMUNERATION**

- Division 2
- Division 3
- Division 4
- Division 5
- Division 6
- Division 7

**DECISION ITEMS**

- Damage Compensation

**DISCUSSION ITEMS**

- Regulations Discussion

**APPENDIX "B"**

**8. BYLAWS**

- Bylaw No. 2266 – Councillor Code of Conduct
- Bylaw No. 2269 – Land Use Bylaw Amendment –  
S.W. 29-39-3-W4M

**AGENDA**

17/176. Moved by Cr. Wolfe to accept the agenda with additions as presented. (Carried)



**APPENDIX "A"  
PUBLIC WORKS  
REPORT**

Appendix "A" – Public Works Report was reviewed.

A discussion relative to gravel crushing ensued.

A discussion relative to dust control and road usage ensued.

A discussion relative to gravel exploration and testing ensued.

A follow-up discussion relative to the recent Council road tour ensued.

**ABSENT  
9:20 A.M.**

Len Fossen, Irvin Bethge and Raina Laye absent.

**MINUTES  
REGULAR  
MEETING**

17/177. Moved by Cr. Charlton to accept the minutes of the June 29<sup>th</sup>, 2017 Regular Meeting. (Carried)

**MINUTES  
M.P.C.  
MEETING**

17/178. Moved by Cr. Kozlinski to accept the minutes of the June 29<sup>th</sup>, 2017 M.P.C. Meeting. (Carried)

**BANK  
RECONCILIATION**

17/179. Moved by Cr. Carson to accept the Bank Reconciliation Statement to June 30<sup>th</sup>, 2017 as presented. (Carried)

**PROJECTS  
REPORT**

17/180. Moved by Cr. Wolfe to accept the Projects Report to May 31<sup>st</sup>, 2017 as presented. (Carried)

**ADMINISTRATOR'S  
NOTES**

The Administrator's Notes were reviewed.

**DEPARTMENT  
HEAD REPORTS**

The following Department Head Reports were reviewed:

- Agricultural Fieldman Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report
- Fines Distribution to June 30<sup>th</sup>, 2017

**ABSENT  
10:03 A.M.**

Cr. Motley absent.

A discussion relative to fire hydrant testing in Cadogan ensued.

**PRESENT  
10:05 A.M.**

Cr. Motley present.

**ABSENT  
10:07 A.M.**

Cr. Charlton absent.

*AM*

PRESENT  
10:10 A.M.

Cr. Charlton present.

REMUNERATION  
CLAIMS

17/181. Moved by Cr. Wolfe to accept the Councillor remuneration claims for May, June and July 2017 as presented. (Carried)

A discussion relative to the recent Mosquito Baseball Finals ensued.

APPROVE  
PROVINCIAL  
BASEBALL  
SPONSORSHIP

17/182. Moved by Cr. Motley to approve a sponsorship of \$1,500.00 to the "A" Tier 1 Alberta Provincial Mosquito Baseball Finals being held in Provost on July 21<sup>st</sup> – 23<sup>rd</sup>, 2017. (Carried)

SUBDIVISION  
APPROVALS  
AND  
PALLISER

17/183. Moved by Cr. Carson to designate the M.D. of Provost Municipal Planning Commission as the Subdivision Approval Authority, as per the terms of Bylaw No. 1973 and Bylaw No. 2157, and designate Palliser Regional Municipal Services to continue providing additional subdivision and planning services as required. (Carried)

ABSENT  
10:20 A.M.

Cr. Wolfe absent.

APPROVE  
OPEN CUT  
REQUEST

17/184. Moved by Cr. Kozlinski to approve an open cut request from Natural Gas Co-op #52 Ltd. on Range Road 83 between N.W. 3-42-8-W4M and N.E. 4-42-8-W4M as presented. (Carried)

DENY  
DAMAGE CLAIM  
COMPENSATION

17/185. Moved by Cr. Motley to deny a request for compensation for vehicular damages as presented. (Carried)

PRESENT  
10:22 A.M.

Cr. Wolfe present.

ANNUAL  
MEETING

A discussion relative to the pending Annual Meeting ensued.

ABSENT  
10:24 A.M.

Cr. Carson absent.

PRESENT  
10:27 A.M.

Cr. Carson present.

ABSENT  
10:27 A.M.

Tyler Lawrason absent.

PRESENT  
10:29 A.M.

Tyler Lawrason present.

PRESENT  
10:29 A.M.

Corporal Kaschl, Provost R.C.M.P., present.

A presentation on community policing and a discussion concerning same ensued between Corporal Kaschl and Council.

ABSENT  
10:48 A.M.

Corporal Kaschl absent.



ABSENT  
10:58 A.M.

Cr. Motley absent.

PRESENT  
11:01 A.M.

Cr. Motley present.

A discussion relative to draft regulations pursuant to the M.G.A. amendments ensued.

APPENDIX "B"

17/186. Moved by Cr. Carson to approve Appendix "B" according to the recommendations of the Development Officer. (Carried)

BYLAW  
NO. 2268  
FIRE BYLAW

17/187. Moved by Cr. Kozlinski that Bylaw No. 2268 known as the Fire Bylaw be given first reading. (Carried)

17/188. Moved by Cr. Carson that Bylaw No. 2268 be given second reading. (Carried)

17/189. Moved by Cr. Charlton that Bylaw No. 2268 be presented for third reading. (Carried)

17/190. Moved by Cr. Wolfe that Bylaw No. 2268 be given third reading and passed. (Carried)

BYLAW  
NO. 2266  
COUNCILLOR  
CODE OF CONDUCT

17/191. Moved by Cr. Wolfe that Bylaw No. 2266 known as the Councillor Code of Conduct Bylaw be given third reading and passed. (Carried)

BYLAW NO. 2269  
LAND USE BYLAW  
AMENDMENT  
S.W. 29-39-3-W4M

17/192. Moved by Cr. Wolfe that Bylaw No. 2269 which would amend Bylaw No. 2157 known as the Land Use Bylaw to rezone 10.45 hectares (25.82 acres) in S.W. 29-39-3-W4M – C. of T. #062561700 from Agriculture District (AD) to Rural Small Holding District (RSH) be given first reading. (Carried)

GO IN CAMERA  
11:20 A.M.

17/193. Moved by Cr. Murray to go in camera to discuss personnel issues. (Carried)

COME OUT OF IN  
CAMERA  
11:22 A.M.

17/194. Moved by Cr. Murray to come out of in camera. (Carried)

PERFORMANCE  
EVALUATION  
UTILITIES OFFICER

17/195. Moved by Cr. Murray to accept the performance evaluation of the Utilities Officer and attendant recommendations. (Carried)

APPENDIX "D"

17/196. Moved by Cr. Wolfe to accept the accounts as listed in Appendix "D" for information. (Carried)

COMMITTEE  
REPORTS

COMMITTEE REPORTS

F.C.S.S.

Cr. Charlton gave a verbal supplement concerning a recent F.C.S.S. conference.

Provost Fire Department

The Jun 2017 Fire Report was reviewed.

Cadogan Fire Department

The June 2017 Fire Reports were reviewed.

Cr. Wolfe gave a verbal supplement to the East Fire Report. A discussion ensued.

West End Fire Departments

The Jun 2017 Fire Reports were reviewed.

Hillcrest Lodge

Cr. Motley gave a verbal supplement to the Hillcrest Lodge report. A discussion ensued.

Provost & District Health Services Foundation

The June 22, 2017 Regular Meeting minutes were reviewed.  
The December 31<sup>st</sup>, 2016 Financial Statements were reviewed.

Airport

The Administrator gave a verbal supplement to the Airport report.

Medical Clinic

The Administrator gave a verbal supplement to the Medical Clinic.

ADJOURN  
11:51 A.M.

17/197. Moved by Cr. Murray to adjourn. (Carried)



REEVE

ADMINISTRATOR