

BYLAW NO. 2263

Bylaw No. 2263 of the Municipal District of Provost No. 52 in the Province of Alberta, which shall be known as the Miscellaneous Administrative Fee Schedule Bylaw.

A Bylaw that would provide for the imposition of fees for assessment, tax information, subdivision and development appeal board filing, road closure applications, locating and retrieving other records, and other miscellaneous administrative fees that Council may consider desirable or expedient.

UNDER AND BY VIRTUE of the power conferred upon it by the provisions of the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000 and amendments thereto, the Council of the Municipal District of Provost No. 52 enacts as follows:

That the said Municipal District be and it is hereby authorized to charge the fees as hereafter noted:

1. TAX CERTIFICATE

- (i) Upon receipt of a fee of \$25.00/roll, a Tax Certificate will be issued showing whether or not all taxes in respect of an assessable parcel of land or other property have been paid and, if not, the amount of current taxes and arrears payable against the parcel or other property; AND
- (ii) Upon request for further details, there shall be included in the certificate a detailed statement of arrears indicating the portion attributable to each year, at no extra cost.
- (iii) No fees will be charged to the owner or parties deemed to have a financial interest.

2. TAX ARREARS NOTIFICATION

- (i) A fee of \$50 will be charged to the property owner on title for every issuance of a notice of arrears or tax sale pertaining to that title, which requires filing with Alberta Land Titles as per statutory requirement.

3. STATEMENT OF DESCRIPTION OF PARCEL

- (i) Upon receipt of a written or verbal request, including a description of the parcel by which it may be located, a statement will be issued in writing showing the description of a parcel as set out in the assessment roll.
- (ii) \$25 will be charged for this service.

4. ASSESSMENT RECORD

Upon receipt of a written or verbal request with a description of the parcel from a purchaser, person acting on behalf of a purchaser or any interested party and a fee of \$5.00/parcel, the M.D. shall supply a copy of the assessment record or particulars as to the assessed value of the parcel of land or improvements. No fees shall be charged upon written or verbal request from the owner but shall be charged to anyone acting on behalf of the owner or purchaser.



5. UTILITY PENALTIES TRANSFERRAL FEE

In every instance where delinquent or outstanding utility fees are transferred, under statutory authority, to the tax roll of the associated property, a penalty of \$50 will be levied.

6. ASSESSMENT REVIEW BOARD FILING FEES
(reimbursed if withdrawn or successful)

Fees shall be the maximum as defined by the MRAC Regulation.

7. SUBDIVISION & DEVELOPMENT APPEAL BOARD FILING FEES
(reimbursed if withdrawn or successful)

\$200.00 will be charged for subdivision & development appeals.

8. ROAD CLOSURE APPLICATIONS

All applications \$200.00 plus advertising costs.

9. LOCATING & RETRIEVING OTHER RECORDS

\$20.00 per ¼ hour.

Read a first time this 11th day of May A.D., 2017.

Read a second time this 11th day of May A.D., 2017.

Read a third time and finally passed this 11th day of May A.D., 2017.

This Bylaw rescinds Bylaw #2231.


REEVE


ADMINISTRATOR