

**REGULAR MEETING OF COUNCIL, THURSDAY, SEPTEMBER 27<sup>TH</sup>, 2018**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, September 27<sup>th</sup>, 2018 and was called to order by Reeve Murray at 8:59 a.m.

TO ORDER AT  
8:59 A.M.

**PRESENT**

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO  
PRESENT

Also Present: Administrator Tyler Lawrason  
Lauren Grosky  
Irvin Bethge, Special Projects Coordinator  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager  
Julie Jamieson, Inventory and Procurement Control Officer

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS**

- Public Works Report
- Weekly Grader Activity Reports

**4. ADMINISTRATION**

- Administrator's Notes

**7. NEW BUSINESS**

**REMUNERATION CLAIMS**

- Division 2
- Division 4
- Division 5
- Division 6
- Division 7

**DECISION ITEMS**

- Cemetery Signage Request

**APPENDIX "B"**

AGENDA

18/235. Moved by Cr. Carson to accept the agenda with additions as presented. (Carried)

APPENDIX "A"  
PUBLIC WORKS  
REPORT

Appendix "A" – Public Works Report was reviewed.

A discussion relative to gravel hauling and mining ensued.

A discussion relative to road maintenance and weather ensued.

ABSENT  
9:16 A.M.

Irvin Bethge, Julie Jamieson, Marty Biro, and Len Fossen absent.



MINUTES  
REGULAR  
MEETING

18/236. Moved by Cr. Kozlinski to accept the minutes of the September 13<sup>th</sup>, 2018 Regular Meeting. (Carried)

BANK  
RECONCILIATION  
STATEMENT

18/237. Moved by Cr. Kozlinski to accept the Bank Reconciliation Statement to August 31<sup>st</sup>, as presented. (Carried)

PROJECTS  
REPORT

18/238. Moved by Cr. Charlton to accept the Projects Report to June 30<sup>th</sup>, 2018, as presented. (Carried)

ADMINISTRATOR'S  
NOTES

The Administrator's Notes were reviewed.

DEPARTMENT  
HEAD  
REPORTS

The following Department Head Reports were reviewed:

- Agricultural Fieldman
- Development/Utilities Officer
- Assistant Development Officer
- Safety Officer
- Peace Officer
- Fines Distribution to August 31<sup>st</sup>, 2018

ABSENT  
9:50 A.M.

Cr. Motley absent.

PRESENT  
9:51 A.M.

Cr. Motley present.

COUNCILLOR  
REMUNERATION  
CLAIMS

18/239. Moved by Cr. Rustad to accept the Councillor remuneration claims for July, August, and September 2018, as presented. (Carried)

2019 PARKLAND  
REGIONAL LIBRARY  
BUDGET

18/240. Moved by Cr. Carson to approve the 2019 Parkland Regional Library budget as presented. (Carried)

COLLECTIVE  
BARGAINING  
MANDATE

18/241. Moved by Cr. Kozlinski to grant a bargaining mandate for upcoming negotiations with I.U.O.E. Local 955 consisting of a cost of living increase in compensation commensurate with current economic and relevant labour market conditions. (Carried)

GO IN CAMERA  
10:05 A.M.

18/242. Moved by Cr. Murray to go in camera to discuss a legal matter. (Carried)

COME OUT  
OF IN CAMERA  
10:10 A.M.

18/243. Moved by Cr. Murray to come out of in camera. (Carried)

DRAFT GRAVEL  
AGREEMENT

18/244. Moved by Cr. Carson to approve the draft gravel agreement as presented, including all attendant budgetary allocations. (Carried)



WEST FIRE  
PUMPER TRUCK  
SPECIFICATIONS

18/245. Moved by Cr. Motley to approve the changes to the West Fire Pumper truck specification as presented, with attendant costs approved. (Carried)

EAST RECREATION  
CAPITAL INVOICE

18/246. Moved by Cr. Motley to approve the East Recreation capital invoice pertaining to the paving of the Provost Hall parking lot, in the amount of \$133,433.21. (Carried)

CEMETERY  
SIGNAGE

18/247. Moved by Cr. Rustad to deny a request to provide cemetery signage as presented. (Carried)

APPENDIX "B"

18/248. Moved by Cr. Kozlinski to approve Appendix "B" according to the recommendation of the Development Officer. (Carried)

APPENDIX "D"

18/249. Moved by Cr. Tripp to accept the account as listed on Appendix "D" for information. (Carried)

COMMITTEE REPORTS

COMMITTEE REPORTS

F.C.S.S.

Cr. Charlton gave a verbal supplement to the F.C.S.S. committee report.

RECESS  
PUBLIC  
HEARING  
10:30 A.M.

18/250. Moved by Cr. Murray to recess for the Public Hearing regarding Bylaw No. 2279. (Carried)

RECONVENE  
10:41 A.M.

Reconvened and called the regular meeting back to order by Reeve Murray at 10:41 a.m.

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, R. R. Rustad and B. R. Tripp.

ALSO PRESENT

Also present: Administrator Tyler Lawrason  
Lauren Grosky

The Committee Reports continued to be reviewed.

COMMITTEE  
REPORTS  
CON'T

Provost & District Regional Recreation Board

Cr. Tripp gave a verbal supplement to the Provost & District Regional Recreation Board.

A discussion relative to the recreation reports ensued.

Provost Fire Department

The August 2018 Fire Report was reviewed.

Cadogan Fire Department

The August 2018 Fire Reports were reviewed.

West Fire Committee

The August 2018 Fire Reports were reviewed.



Hillcrest Lodge

Cr. Motley gave a verbal supplement to the Hillcrest Lodge committee report.

BYLAW  
NO. 2279 –  
INTERMUNICIPAL  
DEVELOPMENT  
PLAN WITH  
PAINTEARTH  
COUNTY

18/251. Moved by Cr. Charlton that Bylaw No. 2279 known as the Intermunicipal Development Plan between the Municipal District of Provost No. 52 and the County of Paintearth No. 18 be given second reading. (Carried)

18/252. Moved by Cr. Tripp that Bylaw No. 2279 be given third reading. (Carried)

BYLAW  
NO. 2280 –  
INTERMUNICIPAL  
COLLABORATION  
FRAMEWORK  
WITH PAINTEARTH  
COUNTY

18/253. Moved by Cr. Carson that Bylaw No. 2280 known as the Intermunicipal Collaboration Framework between the Municipal District of Provost No. 52 and the County of Paintearth No. 18 be given second reading. (Carried)

18/254. Moved by Cr. Charlton that Bylaw No. 2280 be given third reading. (Carried)

ADJOURN  
10:45 A.M.

18/255. Moved by Cr. Murray to adjourn. (Carried)

  
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REEVE

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ADMINISTRATOR