

REGULAR MEETING OF COUNCIL , THURSDAY, JUNE 25TH, 2015

**TO ORDER AT
9:00 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, June 25th, 2015 and was called to order by Reeve Murray at 9:00 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director
Raina Laye, P.W. Administrative Assistant

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report

4. ADMINISTRATION

- C. Administration Personnel
 - Administrator's Notes
 - Fines Distribution

7. NEW BUSINESS

- Council Remuneration
 - Division 1
 - Division 2
 - Division 3
 - Division 4
 - Division 5
 - Division 6
 - Division 7

DECISION ITEMS

- F.C.S.S. Agreement Amendment

11. CORRESPONDENCE

- Shorncliffe Lake Water and Email
- AltaLink – Enbridge Substation in Hardisty Area
- Letter of Agreement – USD Terminals Canada ULC

AGENDA

15/213. Moved by Cr. Wolfe to accept the agenda with additions as presented. (Car. Un.)

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

Cr. Motley posed a question relative to progress at the Amisk transfer station. A discussion ensued.

A discussion relative to road base preparation prior to Fibermat application ensued, with an emphasis on communication protocol with ACP Applied Products.

ABSENT
9:08 A.M.

Tyler Lawrason absent.

PRESENT
9:09 A.M.

Tyler Lawrason present.

Cr. Motley made a series of observations relative to surface preparation and patching technique. A discussion ensued.

Cr. Kozlinski posed a question relative to punch out spots adjacent to a stabilized project on Township Road 372 east of S.H. #899. A discussion ensued.

Cr. Motley posed a question relative to progress on Range Road 80. A discussion ensued.

Cr. Motley posed a concern relative to grading activity on Township Road 404. A discussion ensued.

ABSENT
9:21 A.M.

Wayne MacLean and Raina Laye absent.

Cr. Motley posed a question relative to firewood purchase. A discussion ensued.

PRESENT
9:25 A.M.

Constable Kaschl, Provost R.C.M.P., present.

A presentation relative to policing statistics and a community policing plan ensued.

Reeve Murray posed a question relative to commercial vehicle inspections. A discussion ensued.

Reeve Murray made a series of observations relative to commercial vehicle enforcement, with an emphasis on the positive influence and excellent performance of the M.D. Peace Officer.

Cr. Motley made a series of observations relative to distracted driving legislation and speeding. A discussion ensued.

Cr. Tripp posed a question relative to speed limited when passing emergency vehicle. A discussion ensued.

A discussion relative to equipment and tactics ensued.

ABSENT
10:00 A.M.

Cst. Kaschl absent.

RECESS
10:00 A.M.

15/214. Moved by Cr. Murray to recess for the Public Hearing.
(Car. Un.)

RECONVENE
10:10 A.M.

Reconvened and called the regular meeting back to order by Reeve Murray at 10:10 a.m.

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

ALSO PRESENT

Also Present: Administrator Tyler Lawrason

- MINUTES
REGULAR
MEETING** 15/215. Moved by Cr. Tripp to accept the minutes of the June 11th, 2015 Regular Meeting. (Car. Un.)
- BANK
RECONCILIATION
STATEMENT** 15/216. Moved by Cr. Carson to accept the Bank Reconciliation Statement to May 31st, 2015. (Car. Un.)
- PROJECTS
REPORT** 15/217. Moved by Cr. Wolfe to accept the Projects Report to April 30th, 2015. (Car. Un.)
- ADMINISTRATOR'S
NOTES** The Administrator's Notes were reviewed.
- DEPARTMENT
HEAD REPORTS** The following Department Head Reports were reviewed:
- Agricultural Fieldman Report
 - Development/Utilities Officer Report
 - Utilities Officer Report
 - Assistant Development Officer Report
 - Safety Officer Report
 - Peace Officer Report
- Fines Distribution to May 31st, 2015
- ABSENT
10:24 A.M.** Cr. Motley absent.
- COUNCILLOR
REMUNERATION
CLAIMS** 15/218. Moved by Cr. Carson to accept the April, May and June 2015 Councillor Remuneration claims as presented. (Car. Un.)
- PRESENT
10:25 A.M.** Cr. Motley present.
- A discussion relative to a grazing lease violation ensued.
- GRAZING
LEASE
TERMINATION
NOTICE** 15/219. Moved by Cr. Carson to give 90 days' notice of termination of lease rights to the tenant on the M.D. grazing lease on N.E. 4-41-2-W4M for violation of lease terms as presented. (Car. 4 – 3)
Opposed: Cr. Kozlinski
Cr. Tripp
Cr. Motley
- ABSENT
10:36 A.M.** Cr. Kozlinski absent.
- CHANGE
YIELD
SIGNS** 15/220. Moved by Cr. Murray to change the existing yield signs on Township Road 402 to Stop signs at the intersection of Range Road 15. (Car. Un.)
- APPROVE
HILLCREST
LODGE
INVOICES** 15/221. Moved by Cr. Motley to approve invoices relative to capital improvements at Hillcrest Lodge in the amount of \$103,228.39 plus G.S.T. as presented. (Car. Un.)

A discussion relative to capital upgrades at Hillcrest Lodge ensued.

**SET GENERIC
RATE FOR CLAY
COMPENSATION**

15/222. Moved by Cr. Wolfe to set a generic rate for clay compensation at \$12.00 per ton, using conversion factors of 0.9177 tons per cubic yard dry and 1.5388 tons per cubic yard wet, to be applied only to soil borrowings which do not, either by circumstance or decree, fall under the spirit of the M.D. of Provost No. 52 existing borrow and backslope policies and compensation rates. (Car. Un.)

**CHARITABLE
DONATION
APPLICATION
ALLOCATIONS**

A discussion relative to the Charitable Donation Policy applications ensued.

15/223. Moved by Cr. Motley to approve the following donation allocations:

- Provost Lion's Community Handivan \$ 6,500.00
- Rosenheim Historical Society \$10,000.00
- Skyline Church Historical Society \$ 5,000.00
- Grassland Pioneer Historical Society maximum of \$1,100.00
- Provost & District Museum Society 0
- Hughenden Golf Association 0
- Provost & District Golf Club 0
- Provost Public School Parent Society 0

and to table the Hardisty and District Handi-Van allocation pending the provision of further information. (Car. Un.)

**F.C.S.S.
AGREEMENT
CHANGES**

15/224. Moved by Cr. Wolfe to ratify changes to Section 27 of the existing F.C.S.S. agreement as posed by the Town of Provost. (Car. Un.)

**MEDICAL
CENTRE
FINANCING**

A discussion relative to a funding arrangement with the Town of Provost for a proposed medical centre ensued, with a consensus reached that the existing funding commitment of \$1,000,000.00 from the Town be absolute, with existing conditions of financing maintained.

**ROAD
TOUR**

A consensus was reached to hold a road tour on July 6th, 2015, meeting at noon at the Administration office.

APPENDIX "B"

15/225. Moved by Cr. Motley to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

**BYLAW NO.
2250**

15/226. Moved by Cr. Carson that Bylaw No. 2250 which would amend Bylaw No. 2157 known as the Land Use Bylaw to rezone Lot C, Plan #9820588, Hamlet of Hayter from Hamlet Reserve (HR) to Hamlet Commercial (HC) be given second reading. (Car. Un.)

15/227. Moved by Cr. Charlton that Bylaw No. 2250 be given third reading. (Car. Un.)

Appendix "D" was reviewed, with a series of questions posed by Council.

APPENDIX "D"

15/228. Moved by Cr. Tripp to accept the accounts as listed on Appendix "D" for information. (Car. Un.)

COMMITTEE
REPORTS

COMMITTEE REPORTS

A.S.B.

Cr. Tripp made a verbal update to the A.S.B report.

F.C.S.S.

The June 9th, 2015 Regular Meeting minutes were reviewed.

Shorncliffe Lake Association and Capt Ayre Lake Association

The Administrator gave a verbal update to the Shorncliffe and Capt Ayre Lake reports.

Provost Fire Department

The May, 2015 Fire Report was reviewed.

Cadogan Fire Department

The June, 2015 Fire Reports were reviewed.

West End Fire Departments

The May, 2015 Fire Reports were reviewed.

Hillcrest Lodge

The June 9th, 2015 Regular Meeting minutes were reviewed.

Library Board

Cr. Carson gave a verbal update to the Library Board.

Airport

The Administrator gave a verbal update to the airport report.

ADJOURN
12:30 P.M.

15/229. Moved by Cr. Murray to adjourn. (Car. Un.)

REEVE

ADMINISTRATOR