

REGULAR MEETING OF COUNCIL , THURSDAY, JANUARY 28TH, 2016

**TO ORDER AT
8:59 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, January 28th, 2016 and was called to order by Reeve Murray at 8:59 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason
Wayne MacLean, Public Works Director

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report
- Grader Activity Reports
 - January 18th to January 24th, 2016

4. ADMINISTRATION

- C. Administration Personnel
 - Administrator's Notes

7. NEW BUSINESS

COUNCIL REMUNERATION

- Division 2
- Division 3
- Division 4
- Division 5
- Division 6
- Division 7

DECISION ITEMS

- Fencing RFP Received and Evaluation

DISCUSSION ITEMS

- Utilities On-Call Policy

11. CORRESPONDENCE

- Alberta Transportation – Invitation for Municipal Requests
- Alberta Surface Rights – Annual Meeting February 26th, 2016
- Battle River Watershed Alliance Newsletter

12. MUNICIPAL PLANNING COMMISSION

- Development Permit #1532 – N.E. 8-39-2-W4M

AGENDA

16/15. Moved by Cr. Tripp to accept the agenda with additions as presented. (Car. Un.)

Appendix "A" – Public Works Reports was reviewed.

A discussion relative to equipment utilization and pre-trip inspections ensued.

Cr. Carson posed a question relative to power pole offsets. A discussion ensued.

Cr. Charlton posed a question relative to road salting. A discussion ensued.

Cr. Tripp posed a question relative to sanding on the Provost Elevator road. A discussion ensued.

A discussion relative to gravel stockpiling ensued.

**ABSENT
9:25 A.M.**

Wayne MacLean absent.

**REGULAR
MEETING
MINUTES**

16/16. Moved by Cr. Charlton to accept the minutes of the January 11th, 2016 Regular Meeting. (Car. Un.)

A discussion relative to investments and lending rates ensued.

**BANK
RECONCILIATION
STATEMENT**

16/17. Moved by Cr. Carson to accept the Bank Reconciliation Statement to December 31st, 2015. (Car. Un.)

**ADMINISTRATOR'S
NOTES**

The Administrator's Notes were reviewed.

A discussion relative to linear assessment ensued.

**ABSENT
9:56 A.M.**

Cr. Motley absent.

**PRESENT
9:59**

Cr. Motley present.

**DEPARTMENT
HEAD
REPORTS**

The following Department Head Reports were reviewed:

- Development/Utilities Officer Report
- Utilities Officer Report
- Assistant Development Officer Report
- Safety Officer Report
- Peace Officer Report
 - November 2015
 - December 2015
 - 2015 Year End Report
- Fines Distribution
 - November 2015
 - December 2015

A discussion relative to incident reports and animal control bylaws ensued.

**COUNCILLOR
REMUNERATION
CLAIMS**

16/18. Moved by Cr. Wolfe to accept the Councillor remuneration claims for November, 2015, December, 2015 and January, 2016. (Car. Un.)

**2016
M.D. LIBRARY
BOARD BUDGET**

16/19. Moved by Cr. Motley to approve the 2016 M.D. Library Board budget as presented. (Car. Un.)

A discussion relative to expenditures related to the Provost Fire Hall ensued.

TABLE TOWN OF PROVOST FIRE HALL EXPENSES 16/20. Moved by Cr. Motley to table the information received from the Town of Provost invoice regarding the East Fire hall item, until further documentation is provided. (Car. Un.)

CO-SPONSORSHIP WITH TOWN MINOR HOCKEY SUPPER 16/21. Moved by Cr. Carson to deny a request for donation received from Provost Minor Hockey Association but provide a co-sponsorship with the Town of Provost for the tournament's supper in an amount not to exceed \$1,500.00. (Car. Un.)

LETTER OF SUPPORT TOWN OF PROVOST 16/22. Moved by Cr. Tripp to authorize a letter of support for the Town of Provost's Community Partnership Grant application concerning funding for a video display at Crescent Point Place. (Car. Un.)

ABSENT 10:40 A.M. Cr. Motley absent.

PRESENT 10:42 A.M. Cr. Motley present.

FENCING R.F.P.'S

Kevin Walters Fencing

4 Strand \$2100.00/mile
 3 Strand \$2000.00/mile
 2 Strand \$1900.00/mile

includes 4 cross fences & 3 gates. Any additional cross fences or gates \$75.00 ea.

Tear Out & Salvage
Dispose

4 Wire \$1760/mile
 3 Wire \$1660/mile
 2 Wire \$1560/mile

Tear Out &

4 Wire \$1560/mile
 3 Wire \$1460/mile
 2 Wire \$1360/mile

Tie In Texas Gates

U Style \$500 per gate
 In Line \$350 per gate

Hang Steel Gates
 \$395/set

Any other work is at \$75.00/hr & \$25.00/hr for helper.
 Temporary Fence In & Out Materials Included \$3.90/meter or
 \$6333.60/mile

Longhorn Oilfield Services Ltd.

4 Strand \$1.37/meter \$2224.88/mile
 3 Strand \$1.31/meter \$2127.44/mile

includes 2 corners, 3 braces and 2 gates

Extra Brace \$50.00
 Extra Corner \$60.00
 Extra Gate \$75.00

Old Fence Removal \$1.00/meter \$1624.00/mile

Temporary Fence Installation \$0.95/meter \$1542.80/mile

Temporary Fence Removal \$0.50/meter \$812.00/mile

Materials for a Temporary Fence approximately \$3500/mile

Miscellaneous Work \$125.00/hr

Mobilization Costs Material Handling \$75.00/hr

Deliveries \$75/hr

C4 Bobcat & Excavating

Clive, AB

4 Strand \$3960.00/mile
3 Strand \$3326.40/mile
Remove Existing Fence \$2640.00/mile
Build Temporary Fence \$2640.00/mile
Mobilization to Site \$115.00/hr
**includes three braces per mile ** Extra Braces
\$50.00/brace

Borderline Fencing

Material

Supply & Install 4 Strand Fence \$4.40/meter \$7075.20
\$3700.00/mile
Supply & Install 3 Strand Fence \$4.00/meter \$6432.00
\$3500.00/mile
Temporary Fence \$4.00/meter \$6432.00
Removal \$1.20/meter \$1929.60
Mobilization To and From \$500/hr

Serpico Ent Ltd.

Install 4 Strand Fence \$3.25/meter \$5278.00/mile
Install 3 Strand permanent or Temporary \$3.00/meter
\$4872.00/mile
Tear Out \$1.75/meter \$2842.00/mile
Mobilization \$600.00/job

Arrow Fencing

Lacombe, AB

Install 3 or 4 Strand \$1.80/ft \$9504/mile
Install Temporary 3 or 4 Strand \$9292.80/mile
Removal (disposal extra) \$1003.20/mile
includes 4 braces/mile
Extra Braces \$70.00/brace
Gates \$250.00 each
Mobilization \$9000.00 to get here \$10.00/km
between jobs over 10km

279941 Alta Ltd.

Red Deer, AB

Supply & Install 4 Strand \$6.84/meter \$11,150.00/mile
Supply & Install Temporary Fence \$8975.00/mile
Tear Out with Disposal extra \$3200.00/mile

A discussion relative to the 2016 fencing R.F.P.'s received ensued.

ACCEPT
KEVIN WALTERS
FENCING
R.F.P.

16/23. Moved by Cr. Motley to accept the fencing proposal from Kevin Walters Fencing for the 2016 fencing requirements and declare them the sole qualified contractor. (Car. Un.)

A discussion relative to a landowner complaint concerning a temporary fence ensued.

ABSENT
10:57 A.M.

Cr. Carson and Cr. Charlton absent.

PRESENT
10:59 A.M.

Cr. Charlton present.

PRESENT
11:00 A.M.

Cr. Carson present.

A discussion relative to utilities on-call policies ensued.

APPENDIX "B"

16/24. Moved by Cr. Carson to approve Appendix "B" according to the recommendations of the Development Officer. (Car. Un.)

COMMITTEE REPORTS

COMMITTEE REPORTS

A.S.B.

The minutes of the December 10th, 2015 Organizational Meeting and the December 10th, 2015 Regular Meeting were reviewed. A discussion relative to the recent A.S.B. conference ensued.

**ABSENT
11:11 A.M.**

Tyler Lawrason absent.

**PRESENT
11:13 A.M.**

Tyler Lawrason present.

F.C.S.S.

The minutes of the December 8th, 2015 Regular Meeting and the 2016 budget were reviewed. A discussion relative to the F.C.S.S. report ensued. Cr. Wolfe and Cr. Kozlinski provided a verbal supplement.

Provost & District Regional Recreation Board

Cr. Murray gave a verbal supplement to the East Recreation report. A discussion ensued.

Shorncliffe and Capt Ayre Lake

The Administrator gave a verbal update on Shorncliffe and Capt Ayre Lakes.

West Recreation Committee

The 2016 West Recreation allocations were reviewed.

Provost Fire Department

The November 2015 and December 2015 Fire Reports were reviewed.

Cadogan Fire Department

The November 2015 and December 2015 Fire Reports were reviewed.

West End Fire Departments

The December 2015 Fire Reports were reviewed. A discussion relative to the West Fire Department ensued.

Hillcrest Lodge

The minutes of the December 14th, 2015 and January 11th, 2016 Regular Meetings were reviewed. Cr. Motley provided a verbal update to the Hillcrest report. A discussion ensued.

Waste Management Authority

The minutes of the December 10th, 2015 Organizational Meeting and the December 10th, 2015 Regular Meeting were reviewed.

Library Board

Cr. Kozlinski provided a verbal update to the Library Board report. The Parkland Regional Library 2016-2018 Strategic Plan was reviewed.

Provost & District Health Services Foundation

The minutes of the November 26th, 2015 Annual Meeting and the November Regular Meeting were reviewed. The minutes of the November 26th, 2015 Regular Meeting of the Provost Medical Centre were reviewed.

Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal update to the Provost Cooperative Seed Cleaning Plant report. A discussion ensued.

ABSENT
11:40 A.M.

Cr. Motley absent.

ADJOURN
11:40 A.M.

16/25.

Moved by Cr. Murray to adjourn.

(Car. Un.)

REEVE

ADMINISTRATOR