

**REGULAR MEETING OF COUNCIL, THURSDAY, FEBRUARY 23<sup>RD</sup>, 2017**

**TO ORDER AT  
8:54 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, February 23<sup>rd</sup>, 2017 and was called to order by Reeve Murray at 8:54 a.m.

**PRESENT**

**PRESENT**

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason  
Irvin Bethge, Special Projects Coordinator  
Len Fossen, Operations Manager  
Marty Biro, Operations Manager  
Raina Laye, P.W. Administrative Assistant  
Brian Carter, Agricultural Fieldman

**ADDITIONS/DELETIONS TO THE AGENDA**

**2. PUBLIC WORKS**

- Public Works Report
- Grader Activity Reports
- February 13<sup>th</sup>, 2017 to February 19<sup>th</sup>, 2017

**4. ADMINISTRATION**

- C. Administration Personnel
- Administrator's Notes

**7. NEW BUSINESS**

**COUNCIL REMUNERATION**

- Division 1
- Division 3
- Division 4
- Division 5
- Division 6
- Division 7

**DECISION ITEMS**

- Gravel Program Approval
- Terracem Soil Stabilization R.F.P.
- Fibre Reinforced Chip Sealing R.F.P.

**10. COMMITTEE REPORTS**

- 16) Gravel Committee
- Draft Minutes February 22<sup>nd</sup>, 2017 Org Meeting
- Draft Minutes February 22<sup>nd</sup>, 2017 Reg Meeting

**11. CORRESPONDENCE**

- Provost R.C.M.P. Stats – January 2017
- Provost R.C.M.P. Stats – January 2013 to January 2017
- Battle River Power Coop – Fortis Alberta Inc. Application for Orders
- A.R.M.A.A. – Centralization of Designated Industrial Property

**AGENDA**

17/34. Moved by Cr. Wolfe to accept the agenda with additions as presented.  
(Carried)

**APPENDIX "A"**

Appendix "A" – Public Works Report was reviewed.

A discussion relative to Alberta Environment and Parks ensued.

A discussion relative to airport lighting ensued.

A discussion relative to A.S.B. activity ensued.

**ABSENT  
9:17 A.M.**

Brian Carter absent.

A discussion relative to the proposed 2017 Gravel Program ensued.

**APPROVE  
2017  
GRAVEL PROGRAM**

17/35. Moved by Cr. Wolfe to ratify the recommendation of the Gravel Committee and approve the 2017 Gravel Program as presented. (Carried)

A discussion relative to the Terracem Soil Stabilization R.F.P. weighting ensued.

**ACCEPT  
MORSKY  
R.F.P.**

17/36. Moved by Cr. Motley to accept staff weighting and declare Morsky Construction Ltd. the sole qualified proponent on the Terracem Soil Stabilization R.F.P. (Carried)

**ACCEPT  
WEST-CAN  
R.F.P.**

17/37. Moved by Cr. Motley to accept staff weighting and declare West-Can Seal Coating Inc. the sole qualified proponent on the Fibre Reinforced Chip Sealing R.F.P. (Carried)

**ABSENT  
9:24 A.M.**

Irvin Bethge, Len Fossen, Marty Biro and Raina Laye absent.

**MINUTES  
REGULAR  
MEETING**

17/38. Moved by Cr. Charlton to accept the minutes of the February 9<sup>th</sup>, 2017 Regular Meeting. (Carried)

**MINUTES  
M.P.C.  
MEETING**

17/39. Moved by Cr. Carson to accept the minutes of the February 9<sup>th</sup>, 2017 M.P.C. Meeting. (Carried)

**ABSENT  
9:35 A.M.**

Cr. Wolfe absent.

**PRESENT  
9:37 A.M.**

Cr. Wolfe present.

**BANK  
RECONCILIATION  
STATEMENT**

17/40. Moved by Cr. Tripp to accept the Bank Reconciliation Statement to January 31, 2017. (Carried)

**ADMINISTRATOR'S  
NOTES**

The Administrator's Notes were reviewed.

**DEPARTMENT  
HEAD  
REPORTS**

The following Department Head Reports were reviewed:

- Development/Utilities Officer Report
- Utilities Officer Report
- Safety Officer Report
- Peace Officer Report

Fines Distribution to January 31<sup>st</sup>, 2017.

**ABSENT**  
10:03 A.M.

Cr. Motley absent.

**PRESENT**  
10:04 A.M.

Cr. Motley present.

**COUNICLLOR  
REMUNERATION  
CLAIMS**

17/41. Moved by Cr. Tripp to accept the Councillor remuneration claims for November and December 2016, and January and February 2017 as presented. (Carried)

**10:11 A.M.  
RECESS**

Cr. Murray declared a 2-minute recess.

**RECONVENE**  
10:13 A.M.

Reconvened and called the regular meeting back to order by Reeve Murray at 10:10 a.m.

**PRESENT**

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO  
PRESENT**

Also Present: Administrator Tyler Lawrason

**APPROVE  
AMENDED  
POLICIES**

17/42. Moved by Cr. Wolfe to approve the proposed amendments to the Dust Control and Approach Consent Policies as noted. (Carried)

**APPROVE  
CANADA  
DAY  
FUNDING**

17/43. Moved by Cr. Motley to grant \$1,000.00 as requested by the Canada Day Committee celebrations as requested. (Carried)

A discussion relative to the East Recreation Capital Budget ensued.

**APPROVE  
2017 EAST  
RECREATION  
BUDGET**

17/44. Moved by Cr. Kozlinski to accept the 2017 East Recreation Budget as presented. (Carried)

**ABSENT**  
10:25 A.M.

Cr. Wolfe absent.

**PRESENT**  
10:26 A.M.

Glenda Farnden, S.T.A.R.S., present.

**PRESENT**  
10:27 A.M.

Cr. Wolfe present.

A presentation relative to S.T.A.R.S. ensued.

**ABSENT**  
11:03 A.M.

Cr. Motley absent.

**PRESENT**  
11:05 A.M.

Cr. Motley present.

**ABSENT**  
11:21 A.M.

Glenda Farnden absent.

A discussion relative to policy review was undertaken.

**ABSENT**  
11:36 A.M.

Cr. Kozlinski absent.

**PRESENT**  
11:38 A.M.

Cr. Kozlinski present.

**APPENDIX "B"**

17/45. Moved by Cr. Motley to approve Appendix "B" according to the recommendations of the Development Officer.  
(Carried)

**APPENDIX "D"**

17/46. Moved by Cr. Carson to accept the accounts as listed on Appendix "D" for information.  
(Carried)

**COMMITTEE REPORTS**

#### COMMITTEE REPORTS

##### F.C.S.S.

The minutes of the February 14<sup>th</sup>, 2017 Regular Meeting were reviewed. Cr. Charlton gave a verbal supplement to the F.C.S.S. report.

##### Provost & District Recreation Board

The minutes of the January 12<sup>th</sup>, 2017 and February 9<sup>th</sup>, 2017 Regular meetings were reviewed.

##### Provost Fire Department

The January 2017 Fire Report was reviewed.

##### Cadogan Fire Department

The January 2017 and February 2017 Fire Reports were reviewed.

##### West End Fire Departments

The January 2017 Fire Reports were reviewed.

##### Hillcrest Lodge

The minutes of the February 13<sup>th</sup>, 2017 Regular Meeting were reviewed. Cr. Motley gave a verbal supplement to the Hillcrest Lodge Report.

##### Library Board

Cr. Kozlinski gave a verbal supplement to the Library Board Report.

##### Provost Cooperative Seed Cleaning Plant

Cr. Tripp gave a verbal supplement to the Seed Cleaning Plant report.

Dr. Recruitment Committee

A discussion relative to the Doctor Recruitment Committee ensued.

Gravel Committee

The draft minutes of the February 22<sup>nd</sup>, 2017 Organizational and Regular Meetings were reviewed.

**ADJOURN**  
**12:21 P.M.**

17/47.                      Moved by Cr. Murray to adjourn.                      (Carried)

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REEVE

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ADMINISTRATOR