

REGULAR MEETING OF COUNCIL , THURSDAY, APRIL 14TH, 2016

**TO ORDER AT
8:59 A.M.**

A Regular Meeting of the Municipal District of Provost No. 52 was held in the Council Chambers of the Municipal Administration Building, 4504 – 53 Avenue, Provost, Alberta on Thursday, April 14th, 2016 and was called to order by Reeve Murray at 8:59 a.m.

PRESENT

PRESENT

Present: Councillors D. Carson, R. N. Charlton, L. D. Kozlinski, D.L. Motley, A.G. Murray, B. R. Tripp and B. Wolfe.

**ALSO
PRESENT**

Also Present: Administrator Tyler Lawrason

ADDITIONS/DELETIONS TO THE AGENDA

2. PUBLIC WORKS

- Public Works Report
- Grader Activity Report
- April 4th to April 10th

4. ADMINISTRATION

- Administrator's Notes

7. NEW BUSINESS

DECISION ITEMS

- Contractor Prequalification Submissions Received
- Gravel Crushing Tenders Received (Kluck Pit)
- 2016 Septic/Wastewater RFP's Received
- 4 X 4 Pickup Truck Tenders Received
- 2016 Line Painting Tenders Received
- 2016 Crack Sealing Tenders Received
- 2016 MG30 Tenders Received
- 2016 - SS1 Seal Coat Tenders Received
- Asst. to the Finance Officer Performance Evaluation

DISCUSSION ITEMS

- Ag. Fieldman Interviews (In Camera/Personnel Discussion)
- Fire Ban

APPENDIX "B"

AGENDA

16/84. Moved by Cr. Tripp to accept the agenda with additions.

**9:00 A.M.
GO IN CAMERA**

16/85. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)

**9:45 A.M.
COME OUT OF
IN CAMERA**

16/86. Moved by Cr. Murray to come out of in camera. (Car. Un.)

**9:47 A.M.
ABSENT**

Cr. Wolfe absent.

MINUTES REGULAR MEETING	16/87. Moved by Cr. Charlton to accept the minutes of the March 24 th , 2016 Regular Meeting. (Car. Un.)
MINUTES M.P.C. MEETING	16/88. Moved by Cr. Kozlinski to accept the minutes of the March 24 th , 2016 M.P.C. meeting. (Car. Un.)
ADMINISTRATOR'S NOTES	The Administrator's Notes were reviewed.
9:53 A.M. PRESENT	Cr. Wolfe present.
HILLCREST LODGE INVOICES	16/89. Moved by Cr. Motley to approve invoices relative to capital improvements at Hillcrest Lodge in the amount of \$145,245.94 as presented. (Car. Un.)
	A discussion relative to the East Recreation budget ensued.
RATIFY EAST RECREATION BUDGETS	16/90. Moved by Cr. Tripp to ratify the East Recreation operational and capital budgets, including fee schedules, as approved by the East Recreation Committee. (Car. Un.)
	A discussion relative to a request by the Hughenden Golf Course for capital funding ensued.
HUGHENDEN GOLF COURSE REQUEST	16/91. Moved by Cr. Motley to grant \$70,000.00 to the Hughenden Golf Course from the West Recreation capital reserve in response to a request as proposed. (Car. Un.)
PROVOST AIRPORT BUDGET	16/92. Moved by Cr. Wolfe to ratify the 2016 Provost Airport budget as recommended by the Provost Airport Committee. (Car. Un.)
DRAG RACING DATES	16/93. Moved by Cr. Kozlinski to ratify the recommendation of the Provost Airport Committee and approve the usage of the Provost Airport for the purpose of drag racing on June 4 th and 5 th , 2016 and August 6 th and 7 th , 2016. (Car. Un.)
ABSENT 10:22 A.M.	Cr. Charlton absent.
M.D. LIBRARY BOARD	16/94. Moved by Cr. Kozlinski to appoint Carrie Robinson to the M.D. Library Board for a term to extend to the 2016 Organizational Meeting of Council, as per the recommendation of the Town of Provost Library Board. (Car. Un.)
PRESENT 10:23 A.M.	Cr. Charlton present.
ABSENT 10:23 A.M.	Cr. Motley absent.

PRESENT
10:23 A.M.

Irvin Bethge present.

PRESENT
10:24 A.M.

Cr. Motley present.

PRESENT
10:25 A.M.

Cr. Wolfe present.

PRESENT
10:25 A.M.

Raina Laye present.

APPENDIX "A"

Appendix "A" – Public Works Report was reviewed.

A discussion relative to various divisional issues ensued.

Cr. Carson noted a concern with a dust control on Range Road 91.

Cr. Wolfe noted a concern relative to Range Road 43 north of Highway #600.

PREQUALIFIED
CONTRACTORS

16/95. Moved by Cr. Wolfe to accept staff weighting and declare qualified contractors to undertake on an as-needed basis, a series of potential earthmoving and infrastructure repair/preparation projects during the 2016 construction season in the order presented as follows:

1. Bozco Enterprises
2. Reliance Energy Services
3. Maverick Oilfield
4. Stephen Large Trucking
5. Cinco Developments
6. Top Grade Construction
7. Hart Construction

(Car. Un.)

GRAVEL
CRUSHING
S.E. 36-38-1-W4M

16/96. Moved by Cr. Tripp to accept staff recommendations and award the gravel pit crushing tender on the S.E. 36-38-1-W4M to Lone Pine Crushing Ltd. as per the following quote:

\$9.07 / tonne + GST

0-15% = \$0.00

16-20% = \$0.20

21-30%= \$0.30

31-40%= \$0.40

(Car. Un.)

SEPTIC
SERVICES
TENDER

16/97. Moved by Cr. Carson to award the 2016 Septic Services tender to Blackhawk Enterprises as per the following quote:

\$80/ hour

\$0.0.48/ gallon

For both Lakes

(Car. Un.)

4x4 TRUCK TENDERS	16/98. Moved by Cr. Wolfe to accept the tender bids from Boundary Ford for an extended super cab and crew cab truck as follows: <ul style="list-style-type: none">- Extended Super Cab 8 ft box \$33,289 + \$1665.61 GST- Crew Cab 8 ft box \$33,705 + \$1686.56 GST (Car. Un.)
LINE PAINTING	16/99. Moved by Cr. Kozlinski to accept the tender for the 2016 Line Painting from Lafrentz Roadmarking as per the following quote: <ul style="list-style-type: none">- Cost per mile \$425.00- No Airport- Total Cost \$19,950.00 (Car. Un.)
CRACK SEALING	16/100. Moved by Cr. Carson to reject all submitted 2016 Crack Sealing tenders. (Car. Un.)
DUST CONTROL	16/101. Moved by Cr. Wolfe to accept the tender for the 2016 Dust Control requirements from Kortech Calcium Services Ltd. as per the following quote: <ul style="list-style-type: none">- MG 30 \$0.249/ litre plus GST (Car. Un.)
A discussion relative to the seal coat program ensued.	
SEAL COAT	16/102. Moved by r. Tripp to accept the tender for the 2016 Seal Coat requirements from Read on Roads as per the following quote: <ul style="list-style-type: none">- \$.59/litre- Total Cost \$136,880.00 (Car. Un.)
ABSENT 11:19 A.M.	Cr. Motley absent.
ABSENT 11:20 A.M.	Irvin Bethge and Raina Laye absent.
PRESENT 11:21 A.M.	Cr. Motley present.
11:26 A.M. GO IN CAMERA	16/103. Moved by Cr. Murray to go in camera to discuss personnel issues. (Car. Un.)
12:54 P.M. COME OUT OF IN CAMERA	16/104. Moved by Cr. Murray to come out of in camera. (Car. Un.)
PERFORMANCE EVALUATION ASST. FINANCE OFFICER	16/105. Moved by Cr. Murray to accept the performance evaluation and attendant staff recommendations on the Assistant to the Finance Officer. (Car. Un.)

APPENDIX "B" 16/106. Moved by Cr. Motley to approve Appendix "B" according to
the recommendations of the Development Officer. (Car. Un.)

ADJOURN 16/107. Moved by Cr. Murray to adjourn. (Car. Un.)
12:58 P.M.

REEVE

ADMINISTRATOR